

Multi-Year Funding - Arts & Cultural Organisations (including Local Government Authorities LGAs))

Expression of Interest (EOI)

ELIGIBILITY

Do I need to complete the EOI?

This EOI Stage 1 is required for new applicants only.

Clients currently receiving Create NSW multi-year funding, at the time of the EOI, are considered as viable as evidenced in their Forward Plans and acquittals. These organisations will proceed straight to Stage Two.

Multi-year organisation funding from Create NSW includes organisations and LGAs receiving multi-year program funding, multi-year regional arts touring, multi-year LGA project funding and multi-year festivals.

It is anticipated that the Application, Stage 2, will open in or around June 2023.

What is an Arts and Cultural Organisation?

An organisation is a legally constituted entity that is registered or created by law with an ABN. It may have a business or businesses being operated and trading under one ABN.

An arts and cultural organisation is one that delivers arts and cultural outcomes as its primary activity. The following are some examples of organisations:

- a body corporate (company or incorporated association)
- a trust
- a not-for-profit society, association, co-operative or club
- an unincorporated body established for a public purpose by the Commonwealth, a state or a territory.
- a Local Government Authority business unit.

Can for-profit organisations apply for this funding?

No, for-profit organisations are not eligible to apply. Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.12)

Can different LGA business units apply for this funding?

Yes, individual business units within the one LGA offering different cultural services and programming may apply separately. For example, an Art Gallery and the Cultural Services team might apply for programming support if managed by different business units. Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.13)

Is in-kind support part of my organisation's turnover?

As per the 24/25 Multi-year Funding guidelines, to be eligible to apply for the Expression of Interest an applicant organisation must have a current turnover greater than \$100,000.

In-kind support is recognised as part of a program or project budget and an independent financial contribution to the total cost of the program/project.

However, in-kind contributions may only be considered part of an organisation's turnover if the contribution has been included in the recent audited financial statements.

If your organisation is not required to have your financials audited, then the inclusion of in-kind contribution must be:

- able to be reliably measured and
- shown in member approved (at the AGM) financial reports

(See IPSAS 23 if you require more information on the treatment of revenue from non-exchanged transactions.)

My organisation is located on the border of NSW, am I eligible to apply to Arts & Cultural Organisation Multi-Year Funding?

If you are an independent arts and cultural organisation based outside of NSW and can demonstrate that your program fills a gap in the NSW arts and culture ecology, you may seek approval to apply for this funding round. Pre-approval must be sought from Create NSW no later than two weeks prior to the round closing. Contact Create NSW at multiyear@create.nsw.gov.au or on (02) 8289 6520.

Do I need an ABN to submit an EOI?

Yes, as an Independent Arts and Cultural Organisations or an LGA you will be required to submit an ABN when applying for the EOI to the Multi-Year Funding for Arts and Cultural Organisations, including LGAs.

Is the organisation eligible to apply if the program involves filmmaking?

If your program activities involve filmmaking, screen production, mainstream animation, or film festivals, you are not eligible to apply for Multi-Year Arts & Cultural Organisation Funding.

Please visit [Screen NSW website](http://screen.nsw.gov.au) for more information: screen.nsw.gov.au

FUNDING REQUEST

Is there a limit to the amount of funding I can request?

No, there is no upper limit to the amount of funding you may request; however, it is recommended that you only request the amount needed to deliver your program. We encourage organisations to consider operational sustainability and long-term planning demonstrating realistic programming outcomes.

If your EOI is successful, you will need to provide more detail in your full application with supporting evidence and a budget that is appropriate for your funding request.

Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.13)

Will Create NSW funding cover 100% of my program costs?

No, you cannot request funding for the total cost of your organisation's program. You must include other financial contribution/s (cash and/or in kind) from other sources.

There is no upper limit to the amount of funding you may request; however, it is recommended that you only request the amount you need to deliver your program. We encourage organisations to consider operational sustainability and long-term planning, demonstrating realistic programming outcomes.

If your EOI is successful, you will need to provide more detail in your full application with supporting evidence and a budget that is appropriate to the level of your funding request.

What is in-kind support?

In-kind support or contribution non-cash assistance such as services, voluntary labour, donated materials and equipment or products.

Do I need to submit a budget as part of the EOI?

No, you do not need to submit a budget as part of the EOI form.

The EOI form asks you to enter the funding request and total program cost for each of the four calendar years – 2025 until 2028 inclusive.

You may need to do a rough or working budget to calculate the amounts, which should be reasonable estimates and show that you are not requesting the total program cost. However, you do not submit a budget at the EOI stage.

You will be able to revise these amounts if you progress to the Stage 2 and the full application. A budget will be required for Stage 2, and more information is available in the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.16).

How long is the funding for?

Funding is approved for a four-year period, beginning 1 January 2025 and ending 31 December 2028. Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.4)

If I am successful, when will the funding commence?

All successful applicants can start their programs from 1 January 2025, noting that all programs are to run on a calendar year timeframe. Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.4)

CRITERIA AND APPLICATION PROCESS

Where do I submit my EOI?

Your EOI application must be received through our secure online grants system [here](#).

How many applications can I make for Multi-year Funding?

One application for your organisation per round for Creative Koori Projects, Organisation Project Funding and Annual Organisation Funding.

You can only make one application to the Multi-year Funding round. Noting that different LGA Business Units can submit separate applications for each unit.

If your organisation is successful for Multi-year Funding, you will no longer be eligible to apply for Annual Organisation funding within your multi-year funded period.

Will there be another round of Multi-year Funding EOIs or applications/

No. There is only one round for 2024/25 Multi-year Funding – Arts & Cultural Organisations (including LGAs).

Other funding opportunities will be available on the Create NSW website. You can sign up to E-News for more information on grants and opportunities: [Create NSW](#)

Can programs be planned and delivered on a financial year timeframe?

No, all programs are to be planned and delivered on a calendar year timeframe and be completed by 31 December 2028. [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.4)

Why is it a two-stage process? What is the difference between the EOI and the application?

There are two stages to Multi-Year Funding – Arts & Cultural Organisations (including LGAs) program. Stage 1 is the Expression of Interest (EOI), and Stage 2 is the Application.

The two-stage process aims to reduce the work required from organisations for the EOI stage. This means that organisations that do not progress to Stage 2 do not spend significant time preparing a full application.

If your EOI is successful, you will move to the application stage (Stage 2) and you will be required to provide additional and more detailed information. Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.4 and 16)

If my application is late, will it be accepted?

No, the assessment process for all applications commences directly after the deadline. Applicants are encouraged not to leave submissions to the last minute. If you miss the deadline, consider submitting to another funding round.

If I miss the deadline for Multi-Year Funding - Arts & Cultural Organisations, is there other funding from Create NSW I can apply for?

Depending on the nature of your activity, you may be able to apply for Project Funding, Creative Koori Projects Funding and Annual Organisation Funding. For more information visit the [Create NSW website](#) or more information on Create NSW grants.

APPLICATION FORM AND SUPPORT MATERIAL

Our organisation will use contractors to help deliver our program, how do we record this in the application form?

Enter in the category that best fits the type of work that they will be undertaking or how your organisation treats them for the purposes of Workers Compensation.

Examples:

- If they have been engaged on a short-term part time contract, they could be included in count of part time staff
- If they have been engaged to deliver a project and are being paid an hourly rate, they could be included in count of casual employees
- If they have been engaged to deliver a project, they could be considered part-time due to the nature of project work.

Please remember that Superannuation still applies to contractors in certain circumstances.

My organisation covers more than one program Impact, which one do I select?

Your EOI should focus on ONE impact area, and you should select the area that your organisation has the strongest impact in.

However, you may also address any of the other three impact areas but in less detail in the short descriptions. Please note that there is a 300-word limit in the application. Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.14)

In the EOI form, can we attach our artistic program for the 2022/23 financial year or 2022 calendar year instead of 2023?

Yes, if you are programming by financial year, you can submit your 2022/23 artistic program as supporting material. However, please note that should you be successful for 2024/25 Multi-year Funding, programs will need to be delivered on a calendar year basis.

If you do not have a complete or finalised 2023 artistic program, you may submit your 2022 calendar year artistic program.

What do I do if my support material combines images and text?

When attaching supporting materials, think about how you would like to present relevant samples of work that best supports your program and organisation.

If your support material combines images and text in the one document, you must still adhere to the total limits below.

For example, if you had a 15-page document that combined text and images it should not have more than the equivalent of 10 pages of text and 10 images. Files can also not exceed 25MB, so a document may need to be split depending on its size.

An assessor may not consider supporting materials beyond the specified limit. For example, if 20 pages of written material was attached, only the first 10 pages may be considered as part of the assessment.

Samples can be submitted as:

- Written material - limit: 10 pages (provided as one document)
- Still images - limit: 10 images (provided as one document)
- Audio/visual - limit: 5 minutes each file, in electronic format, max 3 files.

Also remember, that there are restrictions on the size of attachments for your supporting material.

What are the restrictions on attached supporting material?

Samples of work may be provided as links or uploaded documents.

- Files must not exceed 25MB
- Please provide attachments in .pdf format where possible
- Zip files cannot be accepted.

All supporting evidence must be submitted at the same time as your application.

The EOI form asks for my organisation's artistic rationale and vision for the next four years. What period should the rationale/vision cover?

Your four-year artistic rationale and vision should cover the funding period 2025-2028.

ASSESSMENT PROCESS

How will my EOI be assessed?

Your EOI will be assessed by the Create NSW Artform Advisory Board you have chosen. Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.15)

What is an Artform Advisory Board?

The purpose of the Artform Advisory Boards is to assess applications made to the Arts and Cultural Funding Program to provide recommendations and advise the Minister on strategic directions for the sector. For more information on the Artform Advisory Boards please [visit this page](#).

When will I know the outcome of my EOI?

All applicants will be notified of the outcome of their EOIs publicly or under embargo in or around May 2023. Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.15)

What happens if my EOI is successful?

All successful EOIs will move to the application stage, which will open in or around June 2023. Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.16)

When will I know if my full application is successful?

All applicants will be notified of the outcome of their full applications publicly or under embargo late 2023. Please refer to the [Multi-Year Funding Arts & Cultural Organisations \(including LGAs\) Guidelines](#) (p.4)

Am I required to report to Create NSW on the outcomes of my funded activity after completing my project or program?

Yes, you will be required to submit an acquittal to Create NSW after completion of each year of your funded program. An acquittal is the process of evaluating and reporting on how funds provided by Create NSW for a specific purpose have been spent. Create NSW is required to obtain acquittals from all grant recipients.

Acquittals are completed online through SmartyGrants. Please refer to your funding contract for the specifics of your approved program or project. You are required to acquit against this information, considering any approved Variations to your funding contract.

If you have outstanding acquittals, payments and contracting may not be able to be made until you have acquitted your outstanding projects.