

## Meeting Record

Meeting/subject	<b>Willow Grove Community Reference Group (WG-CRG) meeting #1</b>
Date/Time	<b>Monday 22 November 2021, 5:00 PM – 7:00 PM</b>
Location	<b>Business Western Sydney – 4 Parramatta Square NSW 2150</b>

Present	Apologies	Name	Organisation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Linda <b>Alexander</b> (LA)	NSW Nurses and Midwives Association (NSWNMA)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Denis <b>Bryne</b> (DB)	Western Sydney University (WSU)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	David <b>Burdon</b> (DB)	The National Trust of Australia (NTA)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kylie <b>Cochrane</b> (KC) – WG-CRG Facilitator	Aurecon (A)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Joanne <b>Dae</b> (JD)	Community Member (CM)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Phoebe <b>Dangerfield</b> (PD)	Public Service Association of NSW (PSA)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Robert <b>Davis</b> (RD)	Community Member (CM)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Graham <b>Davis-King</b> (GDK)	Deerubbin LALC (DLALC)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Katrina <b>Dowling</b> (KD)	The Westmead Institute for Medical Research Foundation (WI)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Margaret <b>Hinchey</b> (MH)	Community Member (CM)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Luke <b>Magee</b> (LM)	Parramatta Chamber of Commerce (PCoC)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rita <b>Mallia</b> (RM)	CFMEU
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tony <b>McCabe</b> (TM)	Create Infrastructure (CI)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bruce <b>McClelland</b> (BM)	Business Western Sydney (BWS)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Catherine <b>Nguyen</b> (CN)	Western Sydney Leadership Dialogue (WSLD)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Laurie <b>O'Brien</b> (LO)	Community Member (CM)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Andrew <b>Phong</b> (AP) – Secretariat	Aurecon (A)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tony <b>Simon</b> (TS)	Community Member (CM)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kelly <b>van der Zanden</b> (KVVD)	City of Parramatta Council (PCC)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jazmin <b>Van Veen</b> (JVV)	Department of Planning, Industry and Environment (DPIE)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Taryn <b>Woods</b> (TW) – Project Lead	Aurecon (A)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charlton <b>Wun</b> (CW)	Western Sydney Community Forum (WSCF)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jane <b>Alexander</b> (JA)	The National Trust of Australia (NTA)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tania Alexander (TA)	Create Infrastructure (CI)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Darren <b>Greenfield</b> (DG)	CFMEU
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Adam <b>Leto</b> (AL)	Western Sydney Leadership Dialogue (WSLD)

## Meeting Record

Item	Action Item	To be actioned by	Notes	Action due
1.	Share link to Willow Grove 'Relocation Framework and Methodology Plan' (RFMP)	A	TM provided project overview	2021-11-25
2.	Share the name of planning consultant for the relocation of WG once confirmed.	TM		Once resolved
3.	Share and report back to WG- CRG on current heritage consultant for the relocation of WG.	TM		Once resolved
4.	Share contact details for Media enquiries.	A	Direct all media enquiries to: - Kahlee Rose ( <a href="mailto:kahlee.rose@create.nsw.gov.au">kahlee.rose@create.nsw.gov.au</a> ) - Kylie Cochrane ( <a href="mailto:Kylie.Cochrane@aurecongroup.com">Kylie.Cochrane@aurecongroup.com</a> )	2021-11-25
5.	Aurecon to make changes to Terms of Reference (ToR) and circulate for agreement.	A		2021-11-25
6.	Share timeline of work and project with WG-CRG members	TM & CI		2022-02-01
7.	Aurecon to circulate dates for 2022 WG-CRG meetings	A	The WG-CRG will do site tours in 2022. First Tuesday of each month starting February 2022 for 12 months.	2021-11-25
8.	Circulate contact email details of WG-CRG members with the group	A	WG-CRG agreed to share email addresses. Include dedicated Willow Grove Secretariat email.	2021-11-25