

FAQS – Small Project Grants for Make Music Day - part of The Festival of Place 2021

1. What qualifies as a Public Space?

Public Space includes parks, gardens, playgrounds, outdoor playing fields and courts, walkable shady streets, public beaches, riverbanks, waterfronts, libraries, museums, galleries, civic/community centres, showgrounds, avenues, squares, plazas, pavements, passages and lanes that are free and accessible to the public

2. How much can I apply for?

The Small Project Grants of \$15,000 specifically for Make Music Day 2021 events. At least \$10,000 of the funding must be allocated to the payment of musicians and artworker's.

3. Who is on the assessment panel?

Applications will be assessed internally by NSW Government staff; however, advice may be sought from the Create NSW Artform Boards if necessary.

4. Can I charge audience members to attend the event/s?

No, these events are free to the public and over the two days we are celebrating FREE music in public spaces for audiences around NSW.

5. When does my event/s need to take place?

Successful recipients must deliver the full program of music on **Sunday 20 June and/or Monday 21 June 2021.**

6. How quickly will I receive the money if I am successful with this application?

We have designed the assessment process to be as streamlined as possible. We hope to be able to announce successful recipients on the 21st May 2021.

7. Can I use the funds to purchase equipment for the event/s?

Funding cannot cover the cost of the purchase of equipment or instruments for the event, venue operational costs such as existing management fees, rent and bar upkeep, renovations or the purchase of capital or fees for artists or musicians from interstate or overseas.

The following costs are eligible; NSW musician fees – these must be based on Industry rates (At least \$10,000 of the funding must be allocated to the payment of musicians.), temporary staging and equipment hire, crew and production wages, documentation and live streaming of the live event, contribute to the costs of implementation of a COVID safety plan, risk management plans and permits, marketing and promotion costs.

8. What information will I need to provide to acquit the funds if I am successful?

We will be asking successful recipients to provide us with some simple statistics so that we can track the success of this program. The type of information that we will be seeking will include:

- A short impact statement (no more than 300 words) on your event/s including the participants who performed and the audience attendance;
- Some photos of performances that have been made possible as a result of this funding;
- Some promotional materials for the event/s;
- How many square metres of public space was activated?

9. Can my event program musicians from various genres?

Yes. We welcome all genres of music along with choirs.

10. Who can perform at the event/s?

Amateur and professional musicians, community groups and school groups can perform at your event/s

11. Can I get help with my application?

Yes. Create NSW staff can answer email enquiries you may have regarding eligibility to apply and to clarify the guidelines. They can also help with questions about the application forms. Enquiries can be made to the funding team for further information about this support package. <https://www.create.nsw.gov.au/funding-and-support/contact-the-arts-funding-development-team/contact-the-arts-funding-team>

12. How many event/s can be held?

Multiple events can take place or larger events, it really depends on your access to public space and facilities and how best you can activate public space.

13. Should I pay professional musicians who perform at this event/s?

This funding is for the payment of professional musicians to enable a FREE event for audiences to enjoy music across two days in NSW.

14. What happens if we are in another lockdown from COVID-19 and new restrictions are imposed?

All successful applicants will need to have a COVID safety plan in place.

The successful applicants will be contacted by Create NSW to work through any changes due to Covid-19 health restrictions and how your event has been impacted.

15. I've submitted my application and now I need to change something. What do I do?

Our system is not set up to enable you to make changes to your online application once you have submitted it. Please review your application thoroughly before hitting the submit button.

If you need to make a change to your application post submission, please contact us and we will do our best to arrange this for you. Please note: you will not be able to make changes to your application after 5pm on the closing date.

16. Who is eligible to apply for this Small Project Grants?

Individuals, Groups of artists, Organisations** (both not-for-profit and for-profit^), Promoters, agents and managers of bands, performers and other contemporary musicians, Local Government Authority, an educational institution (including preschools, primary and secondary schools) who reside in NSW or for organisations who have a registered office address in NSW.

17. Who is ineligible to apply for these make Music Day Small Project Grants?

All applicants must reside in or have a registered office in NSW.

Organisations already in receipt of program funding from Create NSW are eligible to apply however the project must sit outside their core activities and those already covered in their Create NSW funding agreement.

18. When will I be notified of the outcome of the Small Project Grants?

Notification of the successful applications aims to be by the 21 May 2021.

19. Do I need to have permission from the Public Space managers?

Yes, you are required to obtain the necessary permissions for performances in public space and use of public facilities.