

# Process for Requests above the Cap

Project and Annual Organisation funding is capped in the guidelines at \$200,000 and above.

Organisations can apply to Create NSW to seek funding above the amount for Annual Organisation funding.

These requests are subject to provision of additional information and receipt of approval number.

Note that Individuals **cannot** apply for amounts above the limit of \$60,000 for Projects.

Amounts above the cap will be considered where the applicant has demonstrated one or more of the following:

- **Matched Funding** - source other than State or Federal Government funding (including Australia Council for the Arts). This funding must be a cash contribution and cannot be in-kind.
- **Audience Impact** – proposed increases in audiences that are backed by a detailed strategy and targets for growth.
- **Operational Remodelling** – new strategies for development of new business models and/or practices in response to current environment i.e. COVID-19

**It is required that applicants speak to a Create NSW staff member prior to submitting their request for above the cap funding prior to:**

**2022/23 Round One: 5pm 17 August 2022**

**2022/23 Round Two: 5pm 9 January 2023**

Your request will need to provide detail on what your total project/program budget is, other sources of income, rationale for seeking funding above the capped amount.

You can access and complete the required form here:

- 22/23 ACFP Rounds – <https://artsnsw.smartygrants.com.au/2223CapRequestRd1>

**Forms are due by**

**2022/23 Round One: 5pm 17 August 2022**

**2022/23 Round Two: 5pm 9 January 2023**

All requests will be reviewed for approval and notification of the decision will be provided to applicants within 14 working days.

An approval number will be provided to applicants by email and this will need to be included in the application form.

We encourage applicants to continue to work on their applications, whilst waiting for approval.

Please Note that:

- approval to submit a request above the capped amount does not guarantee approval of your grant or approval at the level you have requested.

- no amendments to the amounts of funding requested or total project/program costs can be entered after the approval is requested.

## Accessibility, Inclusion and Support

Create NSW is committed to ensuring better practice and ease of access to the Arts & Cultural Funding Program.

If you require this information in a more accessible format or in your first language, or if you need any assistance with your application, you may contact us between 9am and 5pm Monday to Friday (excluding Public Holidays).

**Telephone:** (02) 8289 6520

**Email:** [arts.funding@create.nsw.gov.au](mailto:arts.funding@create.nsw.gov.au)

You can also access the Accesshub and the **National Relay Service** [here](#) and the **translating** and **interpreting** services below:

## Contacting Create NSW

Create NSW staff can provide technical and general advice on the interpretation of the guidelines, including types of projects eligible for funding, and support on the application questions and assessment processes.

Create NSW staff cannot help directly with your application. To maintain a fair and equitable process, staff cannot edit or correct any applications or provide advice on the content or choices required against the assessment criteria.

You may contact us between 9am and 5pm Monday to Friday (excluding Public Holidays).

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Or you may contact the Arts Funding and Development team [directly](#).