Arts & Cultural Development Program – Creative Koori - Aboriginal Strategic Program

Creative Koori - Aboriginal Strategic Program

Creative Koori Aboriginal Strategic Program funding is available for projects and employment that support a vibrant Aboriginal arts and cultural sector in NSW.

Individuals and organisations are invited to apply to deliver projects and employment that afford Aboriginal people greater opportunities to participate in, share and strengthen their culture through arts practice and develop careers and businesses in the arts and cultural sectors.

Priority will be given to Aboriginal people and Aboriginal-led organisations.

It is recommended that you contact a Create NSW staff member before commencing your application. Contact; Joanne Brown, A/Sector Investment Lead (Arts), 02 8289 6435 or joanne.brown@create.nsw.gov.au

Objectives

- Deliver a strong, contemporary multi-disciplinary Aboriginal arts and cultural sector in NSW
- Increase employment opportunities for Aboriginal people at all stages of their artistic practice
- Build the capacity and sustainability of Aboriginal arts and cultural organisations and activity in NSW
- Increase professional and skills development opportunities for Aboriginal artists and arts and cultural workers in NSW

Examples

- Arts activities as part of festivals or events
- Performances or exhibitions
- Artists in residence programs
- Employment strategies
- Engagement of an arts or cultural worker

Who can apply?

Individuals

To be eligible to make an application:

- An individual professional artist, arts/cultural worker, artists working in a practice or a partnership
- An Australian citizen or Australian permanent resident; and
- A NSW resident
Partnerships, groups and unincorporated Entities

Unless otherwise stated, a partnership, group or unincorporated entity with an ABN may apply for project funding.

Organisations

To be eligible to make an application, generally an organisation must be a legally constituted Australian based entity and be one of the following:

- A not-for-profit incorporated body, or
- A non-trading (non-distributing) co-operative/trust, or
- A registered business, or
- A local Aboriginal Land Council, or
- A NSW organisation working with Aboriginal arts and Cultural Sector, directly employing an Aboriginal artists, curator, manager, producer or programmer for an employment placement/contract.

If individual business units and entities of local government authorities (such as art galleries, museums or performing arts centres) do not have their own ABN, an application must be submitted by the local government authority on behalf of the business unit.

For-profit organisations may be eligible to apply for project funding provided the activities being applied for are delivered on a break-even (non-profit) basis. If funded, for-profit organisations may be required to provide an audit of the project as part of acquittal reporting on the grant.

For further details on eligibility please refer to the ACDP guidelines’ General Eligibility requirements.

Closing dates
16 April 2018

Funding range
Up to $75,000

Term
Projects must start after 1 August 2018 and be completed within a 12-month period.

Eligibility

Applications will not be accepted from:

- applicants who have been advised by Create NSW that they are not eligible for funding because they failed to meet previous contract conditions.
- applicants who are in receipt of multi-year and/or annual program funding through the ACDP cannot apply for projects; however, they may be eligible for employment programs.
- applicants who have not satisfactorily acquitted any prior Create NSW funding, unless written approval to apply has been received from Create NSW. Approval will only be provided on the condition that all outstanding acquittals are submitted to Create NSW prior to the relevant assessment meeting date.
The following are ineligible and will not be accepted:

- applications that do not involve professional artists and/or arts and cultural workers as key creative personnel
- applications requesting 100 per cent funding from Create NSW (all applications must include income from other sources, cash or in-kind)
- applications for activities completed or due to be completed before the funding period commences
- applications requesting funds for programs or projects already funded by Create NSW funding programs – multi-year Funding, Annual Program Funding except for employment programs.
- applications for activity that has already been supported with devolved funding

Special eligibility

Projects
The project must include Aboriginal practitioners and/or arts workers in key creative roles, and incorporate Aboriginal cultures as the focus of the project.

Employment
Must engage Aboriginal arts and cultural workers either through direct employment or the development of strategies to improve opportunities.

Definition of Aboriginal or Torres Strait Islander
For this funding category, an Aboriginal or Torres Strait Islander is:

- A person of Aboriginal or Torres Strait Islander descent
- Who identifies as an Aboriginal or Torres Strait Islander
- Is accepted as such by the community in which they live, or have lived

Required support material

Support material plays a vital role in assessing and understanding your application. The support material you provide should be concise, current and of direct relevance to your application.

Support material may include:

- A program of activities
- Confirmation letters/letters of support directly related to the program such as:
  - confirmation of key personnel and professional artists
  - confirmation of significant partnerships, including contributions from partner organisations (cash and/or in-kind)
  - confirmation of significant cash and in-kind financial support

As proposals involve the Aboriginal arts and cultural sector, and/or involving Aboriginal people, organisations and cultural material, letters of support and confirmation of involvement from the relevant communities and/or organisations must be included (see Create NSW Aboriginal Arts and Cultural Protocols).

Other support material may include:

- a short video (up to five minutes) outlining your project/activities
• work samples (images, video, recordings, written material) - to demonstrate the quality of work and the artists involved - samples should be recent and relevant to the program/project you are applying for

• CVs for key personnel and artists (maximum one A4 page per person)

If you choose to submit support material above the recommended limits, be aware that this material may not be considered by the panel in the assessment of your application.

You must attach all required support material to your application at the time it is submitted. Support material received separately will not be considered in the assessment of your application.

Assessment

Applications will be assessed by an Aboriginal Peer Assessment Panel against the Assessment Criteria outlined below. Each application is assessed as a whole and rated against the criteria. The criteria are given equal weighting. Please refer to the ACDP Guidelines for details.

Artistic and Cultural Merit (Quality)
The application should demonstrate:

• clear artistic and/or cultural vision
• high quality artistic and/or cultural outcomes
• implementation of appropriate strategies for evaluating and measuring artistic/cultural merit and refining projects/programs
• contribution and relevance to artform, cultural diversity, cultural practice or location
• artistic and/or cultural experience and expertise
• involvement of professional artists and/or arts/cultural practitioners.

Engagement and Participation (Reach)
The application should demonstrate:

• strategies for engaging the NSW community in arts and cultural activities as creators, participants and/or audiences
• the extent and depth of engagement with audience/participants, including participant and/or audience numbers
• activities in ACDP Priority Area/s
• the inclusion and engagement of people reflecting the diversity of NSW; this may include cultural, age, gender, sexuality diversity
• relevance to target audience/participants, geographic area or community
• support and commitment of partners and/or communities
• public or community and/or social outcomes
• maintenance, development or diversification of audiences and participants
• involvement and development of volunteers.

Viability (Health)
The application should demonstrate:

• sound planning and effective use of resources
• achievable and realistic timelines and outcomes
• appropriate administration and management skills.
• governing body with appropriate experience and representing the diversity of the NSW community
• a record of financial stability and capacity
• ongoing strategic partnerships including collaborations across the arts/cultural sector
• a track record of delivery on, and acquittal of, Arts NSW/Create NSW funding (if applicable).

Budget (Health)
The application should demonstrate:
• detailed, comprehensive and accurate budgeting
• income (cash and in-kind) from sources other than Create NSW
• value for money – realistic for scale and impact of program/project
• appropriate use of the public funds requested
• adequate provision for artist/creative fees (please refer to industry standards for artist/creative fees)
• provision for insurance and other liabilities.

Assessment Process
Eligibility Check
You will receive an automated response when Create NSW receives your application. The application is then checked by Create NSW staff to ensure eligibility before being referred to the panel for assessment.

Applicants will be advised in writing if their application is deemed ineligible.

Who assesses the applications?
Assessment panels are independently chaired and consist of qualified and experienced peer representatives from across the sector. Panels may include representatives of State Cultural Institutions or other Government agencies. Peer representatives are individuals who are professionally involved with the arts, screen and/or cultural practice and have the relevant knowledge and/or experience to make a fair and informed assessment of a funding application.

Peers are selected from the Create NSW Peer Register. Assessment panel members are required to comply with Create NSW's code of conduct, conflict of interest, confidentiality and other probity requirements.

To register your interest in being considered for an assessment panel, complete the Peer Registration Form on the Create NSW website.

How are applications assessed
Applications are assessed against the published assessment criteria based on the information provided in your application, including any support material. An application that fails to meet one or more of the criteria will not be eligible for funding.

Create NSW conducts an initial review of all applications to confirm eligibility and to prepare advice for the assessment panel. The panel assesses and ranks all applications against the published assessment criteria. If required, the assessment panel may request further information from applicants during the assessment process. Applicants will be contacted by Create NSW staff if this is necessary. The assessment panel may also seek specialist advice on applications.
Final recommendations are submitted for consideration by Create NSW to the Minister for the Arts (or authorised delegate).

**Funding Notifications**

All applicants are notified in writing of the outcome of their application.

**What if I need to withdraw an application**

You can withdraw your application at any time. To withdraw an application, please contact Create NSW with the details of your application.

**How to apply**

To apply for funding you need to complete and submit the 17/18 Creative Koori – Aboriginal Strategic Program application form available through the [Apply Now](#) page of the Create NSW website. The online application system is a secure website and you will be required to create an account before you are able to proceed with an application for funding.

Applications must be submitted before midnight on 16 April 2018.

**How can I find out more?**

Further detail on the application process will be available in the published ACDP Guidelines. If you would like to discuss your application with Create NSW staff, a full list of staff contacts is available on the Create NSW website.

**Privacy**

Create NSW is required to comply with the Privacy and Personal Information Protection Act 1998. For successful applications, some information about the funded activity is published on the Create NSW website. The Government Information (Public Access) Act 2009 applies to all documents in the possession of Create NSW.

Further information on Create NSW’s Privacy Policy and Government Information (Public Access) can be found in the Create NSW Arts and Cultural Development Program Guidelines available on the Create NSW website.

**Complaints**

Funding decisions are final and can only be appealed on the basis of probity.

**Resources and Key Documents**

The following information and resources are available on the [Create NSW website](#) to assist you with your application:

- [Frequently Asked Questions (FAQs)](#)
- [Create NSW’s Protocols for Aboriginal Arts and Culture](#)

**Advice to Potential Applicants**

Please allow plenty of time to check and review your application before submission.

Once you have submitted your application you will not be able to make changes. Support material sent separately to your application will NOT be accepted.

All Create NSW applications can be submitted up to midnight (AEST/AEDT) on the closing day.
Our online system will not recognise or accept applications that are submitted after the midnight deadline.

All applications must be received through the Create NSW online grants administration system, SmartyGrants, through the Apply Now button on the Create NSW website – www.create.nsw.gov.au

Please note that technical support from Create NSW or SmartyGrants will not be available after 5 pm on the closing day. We recommend that you check your application and support material ahead of 5 pm so that you can access technical support if required before submitting.

**Need advice?**

Create NSW Staff are available between 9 am and 5 pm (AEST/AEDT) Monday to Friday to provide advice on interpreting the guidelines and the type of activities that are relevant to each funding category.

**General Enquiries**

Ph: (02) 8289 6435 or email: arts.funding@create.nsw.gov.au