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DISCLAIMER
Every effort has been made to ensure that this publication is free from error and/or omission at the date of publication. The authors, the publisher and any person involved in the preparation of this publication take no responsibility for loss occasioned to any person acting or refraining from action as a result of information contained herein.
The Liberals and Nationals Government is proud of NSW’s vibrant cultural life.

The arts enrich our lives and help define who we are as a society.

The NSW State Government’s annual Arts Funding Program supports our outstanding arts community and ensures NSW continues as the cultural and creative capital of Australia.

Every year the Arts Funding Program spreads artistic opportunity across every part of NSW by providing funding to hundreds of individuals and arts organisations for a diverse range of arts projects and programs.

From the State’s leading performing arts companies to rural art galleries, metropolitan theatre groups to regional conservatoriums, major NSW arts festivals to emerging artists, they all benefit from the Government’s assistance.

The Arts Funding Program encourages high artistic merit, innovation and generates increased access to arts and cultural opportunities for all.

I am pleased to invite eligible individuals and organisations to apply for assistance under the 2013 Arts Funding Program.

GEORGE SOURIS MP
MINISTER FOR TOURISM, MAJOR EVENTS, HOSPITALITY AND RACING
MINISTER FOR THE ARTS
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NSW 2021: *A plan to make NSW number one* outlines the NSW Government’s agenda for the next ten years and guides the Government’s policy and budget decision making.

NSW 2021 recognises that arts and culture play an invaluable role in strengthening communities, particularly in regional areas, through engaging and connecting people, and by facilitating interaction and collaboration that allow arts and creative businesses to develop.

It also recognises the significant contribution of the digital and visitor economy, including cultural tourism, to NSW. Support for arts and culture in NSW is therefore important for boosting growth and creating vibrant and livable centres.

The 2013 Arts Funding Program (AFP) seeks to promote:

1. **A CREATIVE AND DIVERSE ARTS AND CULTURAL SECTOR**
   The NSW Government invests in artistic excellence and professional development and encourages innovation by artists and arts organisations.

   The AFP supports new artistic work across all artforms and disciplines, and organisations that are attracting new audiences.

2. **AUDIENCE DEVELOPMENT AND PARTICIPATION**
   The NSW Government aims to increase the number of opportunities for arts and cultural participation across NSW. Organisations must have strategies for building audiences, building community engagement in arts and cultural activities, and/or building appreciation of artforms.
Of particular importance are projects and programs that focus on:
• Aboriginal arts and cultural activities (see the Aboriginal Arts and Cultural Strategy)
• Culturally and linguistically diverse (CALD) arts and cultural activities
• People with a disability
• Young people
• Communities in Regional NSW
• Communities in Western Sydney

3. IMPROVED BUSINESS CAPACITY AND GOVERNANCE
The NSW Government aims to build a strong arts sector that is resilient and has partners across the community. It supports organisations that demonstrate good governance and the capacity to maintain and develop their activity and reach.

One way this can be achieved is by organisations developing strategic partnerships between the arts sector and the non-arts sector, including local councils or other public, private or community sector organisations.

Policy and strategy documents referred to in this section are available on the Arts NSW website: www.arts.nsw.gov.au
These funding guidelines contain important information about the funding offered by the NSW Government’s arts funding and policy body, Arts NSW, through the Arts Funding Program (AFP).

The 2013 AFP offers a range of opportunities that support artists and arts and cultural organisations in NSW.

Applications are invited from NSW arts and cultural organisations and NSW-based professional arts practitioners working across all artforms and disciplines.

Applications for the 2013 AFP are made in 2012, for programs and projects taking place in 2013.

Applications to Quick Response, Devolved Funding, Aboriginal Regional Arts Fund (ARAF), Strategic Support and Professional Development are made in 2012 for activity that commences in 2012.

Whether you are a first-time applicant or have previous experience applying for funding with Arts NSW, you will find important information in this handbook and on our website to assist you with your application as well as information about the funding process.

We strongly recommend you read these guidelines and relevant pages on our website before starting an application and talk to Arts NSW staff if you require further advice.
Throughout the guide this symbol will appear:

⚠️

This symbol indicates that additional important information is available at www.arts.nsw.gov.au relating to the AFP, its categories, eligibility and the application and assessment process.
BEFORE YOU START

Putting together a strong application takes time and energy, so it is important that you use these guidelines and the funding section of the Arts NSW website to assist you in making the strongest possible application for funding.

Before starting an online application, please ensure that you:

1. Find the right category of funding for your program/project.
2. Check you are eligible to apply (page 67).
3. Check the application closing date (page 10).
4. Read the relevant guidelines including the assessment criteria – you will be required to demonstrate how you meet the criteria in your application.
5. Register on the online application system and check what information you will need to provide.
6. If you have any questions regarding the funding program or application process call Arts NSW on 02 8218 2222 between 9am and 5pm (Monday to Friday).

FUNDING INFORMATION SESSIONS
Arts NSW offers funding information sessions designed to provide potential applicants with details of the AFP, information about arts and cultural policy in NSW along with hints and tips on how to apply.

These sessions visit a number of metro and regional NSW locations each year. Go to www.arts.nsw.gov.au for details.

NEED ADVICE?
Arts NSW staff can provide advice to potential applicants on interpreting these guidelines and the types of activities that are relevant to each of the funding categories. See the Contact Staff section on page 96.

Frequently asked questions are available at www.arts.nsw.gov.au
# CLOSING DATES

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<tr>
<th>FUNDING TYPE</th>
<th>CLOSING DATE</th>
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<td><strong>2013 PROGRAM FUNDING</strong></td>
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<tr>
<td>• Annual</td>
<td>• 12 June 2012</td>
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<tr>
<td>• Negotiated</td>
<td>• 16 July 2012</td>
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<tr>
<td><strong>2013 PROJECT FUNDING</strong></td>
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<tr>
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<tr>
<td>• Young People</td>
<td>• 25 June 2012</td>
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<tr>
<td>• Regional</td>
<td>• next closing date is in 2013</td>
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<tr>
<td>◦ Aboriginal Regional Arts Fund</td>
<td>• 18 June 2012</td>
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<td>◦ Performing Arts Touring</td>
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<tr>
<td>◦ Regional Capital</td>
<td>• 25 June 2012</td>
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<tr>
<td>◦ Regional Conservatorium</td>
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<td>◦ Regional Partnerships</td>
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<td><strong>QUICK RESPONSE</strong></td>
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<tr>
<td>• Aboriginal Arts and Creative Industries</td>
<td>• 18 June 2012, 5 November 2012</td>
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<td><strong>PROFESSIONAL DEVELOPMENT</strong></td>
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<tr>
<td>• Fellowships and scholarships</td>
<td>• various, go to <a href="http://www.arts.nsw.gov.au">www.arts.nsw.gov.au</a></td>
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<tr>
<td>• NSW Premier’s Literary Awards</td>
<td>• contact State Library of NSW, go to <a href="http://www.sl.nsw.gov.au">www.sl.nsw.gov.au</a></td>
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<tr>
<td>• NSW Premier’s History Awards</td>
<td>• contact State Library of NSW, go to <a href="http://www.sl.nsw.gov.au">www.sl.nsw.gov.au</a></td>
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<tr>
<td><strong>ARTS NSW STRATEGIC SUPPORT</strong></td>
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<tr>
<td>• Aboriginal Arts and Culture</td>
<td>• various, go to <a href="http://www.arts.nsw.gov.au">www.arts.nsw.gov.au</a></td>
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<tr>
<td>• NSW Arts and Disability Partnership</td>
<td>• various, go to <a href="http://www.arts.nsw.gov.au">www.arts.nsw.gov.au</a></td>
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<td>FUNDING TYPE</td>
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<tr>
<td>ARTS NSW DEVOLVED FUNDING</td>
<td>• August 2013, go to <a href="http://www.asialink.unimelb.edu.au">www.asialink.unimelb.edu.au</a></td>
</tr>
<tr>
<td>• Asialink Arts Residency Program</td>
<td>• 30 September, go to <a href="http://www.bandnsw.com">www.bandnsw.com</a></td>
</tr>
<tr>
<td>• Community Band Development Grants</td>
<td>• various, go to <a href="http://www.mgnsw.org.au">www.mgnsw.org.au</a></td>
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<tr>
<td>• Volunteer Initiated Museums Grant Program</td>
<td>• offered once per year, go to <a href="http://www.mgnsw.org.au">www.mgnsw.org.au</a></td>
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<td>• Curatorial Support Initiative</td>
<td>• go to <a href="http://www.mgnsw.org.au">www.mgnsw.org.au</a></td>
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<tr>
<td>• Mentorship and Fellowship Program</td>
<td>• open, go to <a href="http://www.mgnsw.org.au">www.mgnsw.org.au</a></td>
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<tr>
<td>• Museum Advisor Program</td>
<td>• go to <a href="http://www.mgnsw.org.au">www.mgnsw.org.au</a></td>
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<tr>
<td>• Standards Program</td>
<td>• November, go to <a href="http://www.musicnsw.com">www.musicnsw.com</a></td>
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<tr>
<td>• Indent Partnership Grants</td>
<td>• number of rounds throughout the year, go to <a href="http://www.musicnsw.com">www.musicnsw.com</a></td>
</tr>
<tr>
<td>• MusicNSW Quick Response Program</td>
<td>• four times per year, go to <a href="http://www.visualarts.net.au">www.visualarts.net.au</a></td>
</tr>
<tr>
<td>• NSW Artists’ Grants Program</td>
<td>• 1 October 2012, go to <a href="http://www.regionalartsnsw.com.au">www.regionalartsnsw.com.au</a></td>
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<tr>
<td>• Country Arts Support Program</td>
<td>• open, go to <a href="http://www.regionalartsnsw.com.au">www.regionalartsnsw.com.au</a></td>
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<tr>
<td>• Prop Ups Quick Response Grants Program</td>
<td>• end of July 2012, go to <a href="http://www.rahs.org.au">www.rahs.org.au</a></td>
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<tr>
<td>• Local History Research and Publication</td>
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Online applications and support material must be submitted by **midnight (AEST)** on the closing date. Please note that assistance with online applications is available between 9am and 5pm, Monday to Friday only.

In addition, hand-delivered applications and support material will only be accepted at the reception desk and must be received at Arts NSW offices no later than **5pm** on the closing date (AEST). Printed and mailed applications and support material must be received no later than 5pm on or before the closing date (AEST).
FUNDING TOWARDS AN ORGANISATION’S COSTS OF DELIVERING ITS PROGRAM OF ARTS AND CULTURAL ACTIVITIES ON AN ANNUAL OR MULTIYEAR BASIS.

The Program Funding categories are:

• **Annual** (by application)

• **Multiyear**, including Negotiated (by invitation only).

To be eligible for Program Funding, organisations must be **legally constituted** and be one of the following:

• a not-for-profit incorporated body

• a co-operative or trust

• a local government authority.
ANNUAL PROGRAM FUNDING

ANNUAL PROGRAM FUNDING IS A CONTRIBUTION TOWARDS AN ORGANISATION’S COSTS OF DELIVERING ITS PRINCIPAL ANNUAL PROGRAM OF ARTS AND CULTURAL ACTIVITIES. FUNDING CAN CONTRIBUTE TO ANY ASPECT OF THE ANNUAL PROGRAM.

CLOSING DATE
Tuesday, 12 June 2012

FUNDING LIMIT
None

WHO CAN APPLY
Organisations

TERM
1 January to 31 December 2013

OBJECTIVES OF THE ANNUAL PROGRAM CATEGORY ARE TO:

• develop sustainable arts and cultural organisations, services and infrastructure

• support the employment of NSW professional artists and professional arts practitioners

• contribute to innovation and excellence both within and across artforms and disciplines

• improve performance, curatorial, production, exhibition and collection management standards

• develop longer-term, meaningful engagement with diverse artists and audiences.

Refer to Eligibility on page 67.
In addition, funding is not available for:

- organisations already in receipt of Multiyear Program Funding, with the exception of local councils with multiple business units. See www.arts.nsw.gov.au for further information.

- peak and service organisations not previously in receipt of Annual or Multiyear Program Funding from Arts NSW.

Applications will be assessed using the Assessment Criteria on page 64.


Complete and submit the Annual Program Application Form on the Arts NSW online application system: https://apply.arts.nsw.gov.au
MULTIYEAR PROGRAM FUNDING

MULTIYEAR PROGRAM FUNDING IS FOR ARTS AND CULTURAL ORGANISATIONS THAT ARE CENTRAL TO THE CULTURAL LIFE OF NSW. FUNDING CONTRIBUTES TOWARDS AN ORGANISATION’S COSTS OF DELIVERING ITS PRINCIPAL ANNUAL PROGRAM AND ACTIVITIES OVER THREE YEARS.

CLOSING DATE
Monday, 16 July 2012

FUNDING LIMIT
None

WHO CAN APPLY?
Organisations (by invitation only)

TERM
1 January 2013 to 31 December 2015

THE OBJECTIVES OF MULTIYEAR PROGRAM FUNDING ARE TO:

- support sustainable arts and cultural organisations, services and infrastructure that are leading arts and cultural development in NSW
- stimulate arts and cultural development in NSW
- support the employment of NSW professional artists and professional arts practitioners
- support innovation and excellence both within and across artforms and disciplines
- improve performance, curatorial, production, exhibition and collection management standards
• develop longer-term meaningful engagement with diverse artists and audiences.

Organisations invited to apply have:

• an outstanding track record in delivering on previous Arts NSW funding

• a demonstrated capacity to secure revenue from a diversity of sustainable sources

• an ongoing commitment to strategic partnerships

• a high level of strategic importance in terms of their regionality and/or the type of arts and cultural activities they are delivering.

Refer to Eligibility on page 67.

Applications will be assessed using the Assessment Criteria on page 64.


Complete and submit the Multiyear Program Application Form on the Arts NSW online application system: https://apply.arts.nsw.gov.au

Eligible organisations will be directly advised by Arts NSW and provided with a toolkit to assist them in making their application. Go to www.arts.nsw.gov.au for further information.
Eligible projects may include a wide range of artistic and cultural events, products, activities or facilities that are separate from, and in addition to, an organisation's annual program.

**Note:** Each project category has its own eligibility requirements. Some project categories are specifically targeted to regionally-based individuals and organisations. Others are open to all eligible NSW individuals and organisations.

The 2013 Project Funding categories are:

- **New Projects**
- **Young People**
- **Regional:**
  - Aboriginal Regional Arts Fund
  - Performing Arts Touring
  - Regional Capital
  - Regional Conservatorium
  - Regional Partnerships
NEW PROJECTS FUNDING SUPPORTS ONE-OFF ARTS AND CULTURAL PROJECTS AT ANY STAGE IN THEIR CREATIVE DEVELOPMENT AND/OR PUBLIC PRESENTATION.

CLOSING DATE
Monday, 2 July 2012

FUNDING LIMIT
$30,000 - for creative development, OR public presentation

$60,000 - for creative development AND public presentation

WHO CAN APPLY?
Organisations, individuals, partnerships and groups (auspiced)

TERM
Occur in 2013

THE OBJECTIVES OF NEW PROJECTS FUNDING ARE TO:

• support professional and artistic development

• stimulate arts and cultural development in NSW

• support the employment of NSW professional artists and professional arts practitioners

• contribute to innovation and excellence

• improve performance, curatorial, production, exhibition and collection management standards

• deliver broader community outcomes, with engagement of professional artists and arts practitioners.
An application may be made for a:

• creative development (one or more stages)

• public presentation

• creative development and public presentation.

Some New Project examples are:

• any stage(s) of the development of a new dance work including a showing to selected peers but without a public presentation of the completed work

• the rehearsal and public presentation of a new theatre text or innovative new presentation of an existing text

• the engagement of a professional creative to exchange ideas and collaborate with members of the community to develop a concept of importance to that community

• the development and presentation of a new museum display featuring items from current and/or new or borrowed collections

• the investigation and development of a new visual arts work in a public place

• commissioning a writer/composer/choreographer/artist to develop a work for a festival or event.

Note: For works that include a public presentation, confirmation from your presenting venue/partner or evidence of likely presenting venues/partners is required.
New Projects funding is not available to assist individuals writing books, scores, film scripts or plays etc (except where the applicant has been commissioned to write a work or is writing a work as part of a larger creative development process in partnership with performers/creatives. In these instances, the commissioning organisation or partnership/group is required to submit the application).

Applications may involve an innovative new production or presentation of an existing work; however, funding is not available for the remount or tour of a work beyond its initial presentation (for touring support, see Performing Arts Touring on page 28).

To be eligible, projects must involve professional artists, arts workers or cultural workers.

If in receipt of Multiyear funding or applying for Annual Program funding, requests for project funding must be distinct from, and in addition to, an organisation’s annual program of activities. Project funding is for one-off time-limited projects only.

Refer to Eligibility on page 67.


Applications will be assessed using the Assessment Criteria on page 64.

Complete and submit the New Projects Application Form on the Arts NSW online application system: https://apply.arts.nsw.gov.au
2013 PROJECT FUNDING
YOUNG PEOPLE

YOUNG PEOPLE IS AN ARTS AND EDUCATION CATEGORY DESIGNED TO OFFER OPPORTUNITIES FOR STUDENTS ATTENDING GEOGRAPHICALLY AND/OR SOCIO-ECONOMICALLY DISADVANTAGED NSW SCHOOLS.

CLOSING DATE
Monday, 25 June 2012

FUNDING LIMIT
Up to $10,000 for ticket and travel subsidy and/or up to $30,000 for a program of activity, a total of up to $40,000

WHO CAN APPLY?
Organisations partnerships and groups (auspiced)

TERM
Occur in 2013

THE OBJECTIVE OF YOUNG PEOPLE FUNDING IS:

to remove barriers for disadvantaged NSW government and non-government schools to provide students with opportunities for:

- increased access to high quality arts and cultural performances and exhibitions

- deeper engagement with high quality arts experiences through programs of activity that provide opportunities to participate, discuss and reflect.
Young People funding provides support for the following:

• ticket and travel subsidies for school excursions to an arts venue(s) (i.e. theatre, performing arts centre, gallery and museum) and/or

• associated programs of activity to accompany an excursion and encourage deeper student engagement. For example:
  - a program of activity taking in two or more arts venues working in partnership
  - pre / post event discussions
  - pre / post event workshops
  - specially tailored guided tours
  - talks from artists involved in the performance or exhibition
  - innovative education packs and resources.

WHO MAKES THE APPLICATION?
Young People project funding is applied for by the arts and cultural organisation, not the school(s).

DETERMINING DISADVANTAGED SCHOOLS
Funding MUST directly benefit NSW government and non-government schools which are geographically and/or socio-economically disadvantaged. The following Department of Education and Communities (DEC) programs will assist in identifying relevant government and non-government schools:

NSW Country Areas Program (NSW CAP): www.cap.nsw.edu.au (may include Independent schools)

Priority Schools Program (PSP): www.lowsesschools.nsw.edu.au (government schools only)
If in receipt of Multiyear funding or applying for Annual Program funding, requests for project funding must be distinct from, and in addition to, an organisation’s annual program of activities.

Project funding is for one-off time-limited projects only. Continued support in subsequent years will not occur.

Refer to Eligibility on page 67.


Applications will be assessed using the Assessment Criteria on page 64.

Complete and submit the Young People Application Form on the Arts NSW online application system: https://apply.arts.nsw.gov.au
The following funding opportunities are available to develop arts and cultural activities and infrastructure in regional NSW:

• Aboriginal Regional Arts Fund
• Performing Arts Touring
• Regional Capital
• Regional Conservatorium
• Regional Partnerships

In addition to the following project categories, a number of Arts NSW funded Devolved programs are available for regional applicants (see Arts NSW Devolved Funding, page 50).

Regional applicants may wish to contact the Regional Arts Development Officer (RADO) in their area for further advice on funding opportunities (see page 94).

For the purposes of the above funding categories, Regional NSW includes Newcastle and Wollongong and is defined as the areas or regions outside Greater Sydney.
REGIONAL ABORIGINAL REGIONAL ARTS FUND

THE ABORIGINAL REGIONAL ARTS FUND SUPPORTS ARTS PROJECTS THAT CELEBRATE AND PROMOTE ABORIGINAL CULTURAL IDENTITIES IN REGIONAL NSW AND, BY DOING SO, MAKE THE RICH AND DIVERSE ABORIGINAL CULTURES OF REGIONAL NSW MORE VISIBLE AND ACCESSIBLE.

CLOSING DATES
Next closing date will be in early 2013

FUNDING LIMIT
$3,000 for individuals, or $15,000 for organisations, partnerships and groups

WHO CAN APPLY?
Regional individuals, organisations, partnerships and groups (auspiced)

TERM
Occur in 2013

THE OBJECTIVES OF THE ABORIGINAL REGIONAL ARTS FUND ARE TO:

• enable Aboriginal communities in regional NSW to explore and express their cultural identities

• promote regional Aboriginal artists, arts and culture in NSW

• build local and regional community engagement and awareness of Aboriginal arts

• build the capacity and sustainability of Aboriginal arts organisations in regional NSW

• increase professional and skills development opportunities for Aboriginal artists living in regional NSW.
Applications must be consistent with the objectives of the *NSW Aboriginal Arts and Cultural Strategy*. Applicants should also consider Arts NSW’s *Protocols for Aboriginal Arts and Culture* for information on consulting with Aboriginal organisations and communities. These documents are available from the Arts NSW website: www.arts.nsw.gov.au.

**ELIGIBLE PROJECTS INCLUDE BUT ARE NOT LIMITED TO:**

- workshops
- arts activities as part of festivals or events
- artist-in-residence programs
- public art and design projects
- performances
- exhibitions
- other local arts initiatives
- professional development.

**WHO IS ELIGIBLE TO APPLY?**

Applications are limited to individuals or organisations residing in or based in regional NSW AND arts projects with Aboriginal people in key creative roles, or which incorporate Aboriginal people and cultures as the focus or as the presenters of the work.

Project funding is for one-off time-limited projects only. Continued support in subsequent years will not occur.

Refer to **Eligibility** on page 67.

Applications will be assessed using the **Assessment Criteria** on page 64. Additional specific information regarding criteria for this category can be found at www.arts.nsw.gov.au

Complete and submit the Aboriginal Regional Arts Fund Application Form on the Arts NSW online application system:
https://apply.arts.nsw.gov.au

The Senior Aboriginal Cultural Development Officer at Arts NSW is available to provide advice to potential applicants:

**LIZA-MARE SYRON**  
**SENIOR ABORIGINAL CULTURAL DEVELOPMENT OFFICER**  
**Email:** aacstrategy@arts.nsw.gov.au  
**Telephone:** 02 8218 2213  
**Freecall:** 1800 358 594 (within NSW)
REGIONAL PERFORMING ARTS TOURING

PERFORMING ARTS TOURING SUPPORTS PROJECTS THAT PROVIDE ACCESS TO PERFORMING ARTS PROGRAMS TO AUDIENCES LIVING IN REGIONAL NSW.

CLOSING DATE
Monday, 18 June 2012

WHO CAN APPLY?
Organisations partnerships and groups (auspiced)

TERM
Occur in 2013

Funding is provided for financial assistance to offset the cost of touring a professional production to at least two destinations in regional NSW.

THE OBJECTIVES OF PERFORMING ARTS TOURING FUNDING ARE TO:

• provide people in regional NSW with access to a diverse range of artistic and cultural experiences no matter where they live

• support best practice programming in regional and rural facilities

• build audiences by encouraging and promoting regional and local support for performing arts touring

• build the viability of NSW’s arts organisations through developing new markets and audiences for producers, creators and companies.

Applications must include at least two destinations in regional NSW. Funding is only provided towards the performing arts touring travel costs outlined in the application form.
Funding is not provided for the following: pre-production or rehearsal costs; in-house salaries or fees; international touring.

Sydney-based organisations note that support is only available for regional tours or the regional component of tours.

Regional organisations note that tours solely to Sydney and/or Greater Sydney will not be considered for funding.

Organisations based outside NSW that wish to tour to NSW locations should apply to their state funding body or Playing Australia.

Project funding is for one-off time-limited projects only. Continued support in subsequent years will not occur.

Refer to Eligibility on page 67.

Applications will be assessed using the Assessment Criteria on page 64. Additional specific information regarding criteria for this category can be found at www.arts.nsw.gov.au


Complete and submit the Performing Arts Touring Application Form on the Arts NSW online application system: https://apply.arts.nsw.gov.au
REGIONAL CAPITAL PROJECT FUNDING SUPPORTS THE DEVELOPMENT OF ARTS AND CULTURAL INFRASTRUCTURE THAT INCREASES ACCESS TO PURPOSE-DESIGNED AND WELL-MANAGED FACILITIES.

CLOSING DATE
Monday, 18 June 2012

FUNDING LIMIT
50% of the total cost of the project, to a limit of $100,000. Funding of up to $250,000 may be considered in special circumstances

WHO CAN APPLY?
Regional organisations

TERM
Occur in 2013

THE OBJECTIVES OF REGIONAL CAPITAL FUNDING ARE TO:

• support innovative capital infrastructure projects which promote participation in, and access to, arts and cultural activities by diverse communities

• add value to NSW’s network of arts and cultural facilities, particularly where it will meet a specific local need or fill a perceived ‘gap’ in the network

• assist local councils to develop projects that are environmentally sustainable and add to the city’s or region’s cultural infrastructure and services

• encourage active co-operation between local community groups, arts organisations and local councils to ensure the most efficient use of available resources, including co-location and collaboration between arts and cultural facilities
• improve the ability to care for, preserve and display museum collections.

Arts NSW will contribute up to 50% of the cost of a project to successful organisations. At the time an application is lodged, applicants must demonstrate the capacity to contribute at least 50% of the cost of a project. This may include funds held in trust, approved loans and documented pledges.

Where a facility is intended for both cultural and non-cultural use, only that proportion of its use relating to cultural activities is eligible for funding. For example, where the cultural use of a building amounts to only one-third of its overall use, Regional Capital Project Funding would not exceed 50% of one-third of the eligible costs.

Organisations requesting funds must be prepared to accept responsibility for ongoing costs such as maintenance and operations.

Facilities eligible for assistance include:

• museums and Aboriginal keeping places
• theatres and performing arts facilities
• concert halls
• art museums and galleries
• visual arts and crafts centres
• rehearsal and arts studio/workshop spaces
• arts centres
• audio/visual studios and workshops
• non-commercial community-managed cinemas
• writers’ centres
• cultural components of auditoriums, community and civic centres and multi-purpose centres or halls.
Funding is not available for:

• costs of plans, feasibility studies or drawings

• commemorative plaques or memorials

• parking or landscaping

• movable furniture, equipment and fittings, including musical instruments

• library buildings

• repayment of loans

• work already completed

• the purchase of land or buildings

• the upgrade of facilities solely to comply with statutory requirements such as disabled access and public toilets

• basic maintenance and repair of existing facilities including kitchens

• work undertaken to comply with local government environmental or sustainability plans.

Inquiries relating to funding for the restoration or conservation of historic or heritage-listed buildings should be made to the Office of Environment and Heritage: www.heritage.nsw.gov.au.

Evidence of consultation with arts experts: Applicants must provide evidence of consultation with arts and cultural experts if this expertise is not readily available in-house.

Specific support material for Regional Capital
The following documents must be submitted with a Regional Capital application:

• Estimate of costs: A certificate is required from a licensed builder, architect, quantity surveyor or qualified local council officer, providing detailed and itemised estimated costs of the project or facility.
• **Proof of ownership:** Successful applicants must provide proof that the facility is owned by a local council or not-for-profit incorporated body.

• **Sketch or drawing:** Applicants should provide a professionally drafted sketch plan of the project, preferably by an architect or qualified draftsperson.

• **Business Case and/or Feasibility Study:** Applicants requesting $100,000 or more must provide a business case and/or feasibility study. This should include present and future cultural requirements, existing cultural facilities in the locality, projection of anticipated costs (both capital and ongoing), details of user organisations, income-generating facilities (e.g. cafeterias, bar facilities or bookshops) and financial contingency provisions.

Project funding is for one-off time-limited projects only. Continued support in subsequent years is not guaranteed.

Refer to **Eligibility** on page 67.

Applications will be assessed using the **Assessment Criteria** on page 64.

See **How to Apply** at www.arts.nsw.gov.au for further information.

Complete and submit the **Regional Capital Application Form** on the Arts NSW online application system: https://apply.arts.nsw.gov.au
REGIONAL CONSERVATORIUM PROJECT FUNDING IS FOR ONE-OFF OR TIME-LIMITED MUSIC PROJECTS THAT ARE ADDITIONAL TO THE CONSERVATORIUM’S CORE PROGRAM, AND THAT SUPPORT THE ROLE OF CONSERVATORIUMS AS KEY ARTS ORGANISATIONS IN REGIONAL NSW.

CLOSING DATE
Monday, 25 June 2012

WHO CAN APPLY?
Regional Conservatoriums only

TERM
Occur in 2013

Funding is particularly directed towards projects that support the development of partnerships with other organisations and enhance access for people of all ages and backgrounds.

Operational costs for Regional Conservatoriums are not supported through this category. See the Department of Education and Communities at www.dec.nsw.gov.au for further information.

THE OBJECTIVE OF REGIONAL CONSERVATORIUM FUNDING IS:

to enhance regional diversity, excellence and innovation in musical performance through:

• increasing professional music performance and arts development in regional and rural areas
• increasing access to high quality music experiences for staff and students at the conservatoriums
• increasing the number of public concerts by professional musicians and arts organisations in regional areas
• increasing the number of performance opportunities for regional communities

• increasing the participation of people of all ages and backgrounds in music performance activities in rural and regional areas

• building partnerships between regional conservatorium and arts organisations to enhance music opportunities and experiences in regional NSW

• delivering on key performance indicators that support Arts NSW’s priorities.

In addition, the following also applies to NSW Regional Conservatorium funding:

To be eligible for funding, organisations must:

• be a not-for-profit, legally constituted regional conservatorium

• receive funding through the Department of Education and Communities Regional Conservatorium Funding Program

• be members of the Association of NSW Regional Conservatoriums.

Eligible projects may include a range of events, products, or activities that are separate from, or in addition to, the organisation’s annual program.
A wide range of projects may be funded including:

- professional performance opportunities for conservatorium staff
- presentation of professional staff concerts
- presentation of public concerts
- partnerships with professional orchestras and musicians
- creation of works
- visits by musicians and orchestras
- artistic or cultural component of a festival.

Funding is not available for:

- overseas or interstate tours, visits to Sydney, school tours or student travel
- community bands, community orchestras, and amateur ensembles
- individual staff professional development
- capital projects
- organisational aspects of festivals
- music recordings, or purchase of musical instruments or equipment
- fundraising, competitions or prize money
- operational support
- education and training courses
- pre-production or rehearsal costs
- in-house salaries or fees.
Funds for touring are for professional artists and technicians only and are generally limited to travel costs such as accommodation, per diem and freight.

Project funding is for one-off time-limited projects only. Continued support in subsequent years will not occur.

Refer to Eligibility on page 67.

Applications will be assessed using the Assessment Criteria on page 64.


Complete and submit the Regional Conservatorium Application Form on the Arts NSW online application system: https://apply.arts.nsw.gov.au
REGIONAL PARTNERSHIPS PROJECT FUNDING SUPPORTS ARTS AND CULTURAL DEVELOPMENT PARTNERSHIPS IN REGIONAL NSW.

CLOSING DATE
Monday, 2 July 2012

FUNDING LIMIT
$50,000

WHO CAN APPLY?
Regional organisations, partnerships and groups (auspiced)

TERM
Occur in 2013

Partnerships between a regional arts organisation and a Sydney-based organisation are eligible to apply, but the benefit and the funding must go directly to the region.

THE OBJECTIVES OF REGIONAL PARTNERSHIPS FUNDING ARE TO:

• support new partnerships between regional arts and cultural organisations/initiatives

• build the capacity of regional organisations to deliver arts and cultural activity in regional NSW

• encourage arts and cultural organisations to work together to achieve enhanced outcomes for regional and remote communities, including Aboriginal communities

• support professional and artistic development

The purpose of this funding is to stimulate strong and diverse regional arts and cultural activity in NSW by supporting collaborative partnerships that benefit regional areas.

This can be achieved by organisations developing strategic partnerships between the arts sector and the non-arts sector, including local councils or other public, private or community sector organisations.
• stimulate arts and cultural development in NSW

• support the employment of NSW professional artists and arts practitioners

• contribute to innovation and excellence.

Examples of collaborative partnerships include:

• a regional organisation, un-incorporated organisation or group of professional artists or arts practitioners partnering with a larger, incorporated regional organisation

• regional arts and cultural organisations working together to build capacity to deliver innovative arts and cultural activity

• a partnership between a regional arts organisation and local industry, or a private or community organisation

• a regional museum working in partnership with volunteer museums in the surrounding regions to develop a collaborative exhibition or program

• a regional professional dance company partnering with a regional performing arts centre to develop and perform a contemporary dance piece at the regional centre.

**Multiyear funding is not available.**

Project funding is for one-off time-limited projects only. Continued support in subsequent years will not occur.

If in receipt of Multiyear support or applying for Annual Program funding, requests for project funding must be distinct from, and in addition to, an organisation’s annual program of activities.
Refer to **Eligibility** on page 67.

Applications will be assessed using the **Assessment Criteria** on page 64. Additional specific information regarding criteria for this category can be found at www.arts.nsw.gov.au

See **How to Apply** at www.arts.nsw.gov.au for further information.

Complete and submit the **Regional Partnerships Application Form** on the Arts NSW online application system: https://apply.arts.nsw.gov.au
QUICK RESPONSE FUNDING IS AVAILABLE FOR NSW INDIVIDUAL PROFESSIONAL ARTISTS, SMALL- TO- MEDIUM SIZED ORGANISATIONS, PARTNERSHIPS AND GROUPS OF PROFESSIONAL ARTISTS WHO HAVE RECEIVED AN INVITATION TO PARTICIPATE IN A RECOGNISED NATIONAL OR INTERNATIONAL ARTS AND CULTURAL EVENT OR ACTIVITY.

CLOSING DATES
Monday, 18 June 2012 to commence in 2012

Monday, 5 November 2012 to commence in 2012 or 2013

FUNDING LIMIT
$3,000 for individuals
$10,000 for organisations, partnerships and groups

WHO CAN APPLY?
Individuals and organisations, partnerships and groups (auspiced)

THE OBJECTIVES OF QUICK RESPONSE FUNDING ARE TO:

• enable NSW professional artists and arts and cultural organisations to take up opportunities that are time sensitive

• support the employment of NSW professional artists

• contribute to innovation and excellence

• promote the NSW arts and cultural sector nationally and internationally.

Priority will be given to applicants who have not received Quick Response funding in the last 12 months.
Quick Response funding is intended to:

- contribute to the costs associated with taking up an opportunity that has generally arisen through an invitation or selection process, rather than being self-generated

- support the **active participation** of a professional artist, group of artists or an arts and cultural organisation in a recognised national or international arts and cultural event/activity that involves travelling interstate or internationally to:
  - perform or present a work for inclusion in a festival, industry event, a curated series of works, or exhibition
  - undertake a residency or similar program
  - present a paper or a workshop at a nationally or internationally preeminent symposium or conference.

Examples of costs associated with taking up the opportunity include:

- travel costs
- accommodation costs
- living allowance
- artist or other professional fees
- insurance
- marketing and promotional material related to the event or activity
- freight costs
- the purchase of equipment or materials that would cost more to freight to the location than to purchase on arrival.
Funding is not available for:

• the production of works as part of an organisation’s regular Annual/Multiyear program

• travel and accommodation costs for associated staff such as band managers and agents

• recipients of Arts NSW Devolved Funding for the same purpose.

Organisations, partnerships and groups cannot make separate Quick Response applications for each member of the organisation, partnership or group who is travelling to take up the opportunity. A single organisation/group application is required.

Applicants will be notified of the outcome of their application six weeks after the closing date. Therefore, funding is not available for activities starting prior to this date.

Written confirmation of the offer of participation from the event/activity organising body must be submitted as support material.


Complete and submit the Quick Response Application Form on the Arts NSW online application system: https://apply.arts.nsw.gov.au
QUICK RESPONSE
ABORIGINAL ARTS & CREATIVE INDUSTRIES

INCREASING REPRESENTATION FOR NSW
ABORIGINAL ARTS AND CULTURE AT TRADE FAIRS
AND EXPORT MARKETS AND SUPPORT FOR MARKET
DEVELOPMENT OPPORTUNITIES IN CREATIVE
INDUSTRIES IS A PRIORITY UNDER THE ABORIGINAL
ARTS AND CULTURAL STRATEGY

CLOSING DATES
Open

FUNDING LIMIT:
Various

WHO CAN APPLY?
Individuals and organisations,
partnerships and groups (auspiced)

The Senior Aboriginal Cultural
Development Officer at Arts NSW
is available to provide advice to
potential applicants.

Contact:
LIZA-MARE SYRON
SENIOR ABORIGINAL CULTURAL
DEVELOPMENT OFFICER
Email: aacstrategy@arts.nsw.gov.au
Telephone: 02 8218 2213
Free call: 1800 358 594 (within NSW)
Refer to Eligibility on page 67.

Applications will be assessed using the Assessment Criteria on page 64. Additional specific information regarding criteria for this category can be found at www.arts.nsw.gov.au.


Complete and submit the Aboriginal Arts & Creative Industries PDF Application Form available from the Arts NSW website: www.arts.nsw.gov.au.
FELLOWSHIPS & SCHOLARSHIPS
A range of annual and biennial fellowships and scholarships are offered by Arts NSW.

Fellowships and scholarships are available in a range of fields including design, literature, Indigenous arts, theatre, dance, visual arts and music. Guidelines and application forms are available at least six weeks before the closing dates.

In addition, the NSW Government supports literature and history through the Premier’s Literary Awards and the Premier’s History Awards.

CLOSING DATES
Various

WHO CAN APPLY?
Individuals

FUNDING LIMIT
Various

ABORIGINAL ARTS AND CULTURE
The NSW Aboriginal Arts and Cultural Strategy recognises that Aboriginal arts and cultural expression is fundamental to the social, cultural and economic well-being of Aboriginal people in NSW and that support for arts and cultural development assists in building resilience and cohesion within NSW Aboriginal communities. The Strategy also acknowledges the diversity and excellence in Aboriginal arts practice, and its right to be respected and valued as a central part of the wider arts and cultural sector in NSW.

The Strategy’s four directions are aligned with the priorities of NSW 2021 in particular;

• **Goal 26** *(Create more opportunities to participate in cultural activities and programs to create a greater sense of Aboriginal identity and strengthen communities)*; and

• **Goal 27** *(Increase the number of opportunities for cultural participation, including Aboriginal cultural activities/events)*.

Strategic support for Aboriginal arts and culture is provided throughout the year through invited competitive tender (Requests for Proposals), negotiated funding and open competitive rounds such as the Aboriginal Regional Arts Fund.

Guidelines, closing dates and application processes in 2012 and 2013 vary. Please go to the Arts NSW website for more information: www.arts.nsw.gov.au
NSW ARTS AND DISABILITY PARTNERSHIP

NSW 2021 also calls for partnerships to enhance the participation of people with a disability in arts and cultural activities.

As a result, Arts NSW and Ageing, Disability and Home Care (ADHC) in the NSW Department of Family and Community Services have formed a two-year NSW Arts and Disability Partnership. The Partnership will deliver programs that:

- increase opportunities for people with a disability to participate in arts and cultural activities
- support professional creative practice for people with a disability
- support the development of excellence in arts and disability projects and programs.

The NSW Arts and Disability Partnership is funded under ADHC’s Stronger Together Two disability services plan.

Guidelines, closing dates and application processes in 2012 and 2013 vary. Please go to the Arts NSW website for more information: www.arts.nsw.gov.au

Please note that programs and projects for Aboriginal arts and culture and people with a disability remain important for funding under Arts NSW’s 2013 Arts Funding Program categories.

CLOSING DATES
Various

FUNDING LIMIT
Various

WHO CAN APPLY?
Individuals and organisations, partnerships and groups (auspiced)

Contact staff for further information:

LIZA-MARE SYRON
SENIOR ABORIGINAL CULTURAL DEVELOPMENT OFFICER
Email: aacstrategy@arts.nsw.gov.au
Telephone: 02 8218 2213
Free call: 1800 358 594 (within NSW)

NEA CAHILL
PROJECT OFFICER, CAPACITY
Email: nea.cahill@arts.nsw.gov.au
Telephone: 02 8218 2212
Free call: 1800 358 594 (within NSW)
Some funds under the Arts Funding Program are devolved to arts and cultural organisations to support arts and cultural activities at the local and regional level. These organisations have broad networks across the arts sector, within specific artforms, and with the community.

The following organisations receive devolved funding to administer small grants for specific priorities.

Guidelines, closing dates, application forms and application processes vary.

Applications for these devolved funds must be made with the relevant management organisation.

PLEASE NOTE: EVERY EFFORT IS MADE TO ENSURE THE GRANT PROGRAMS AND CLOSING DATES PROVIDED HERE ARE CORRECT AT THE TIME OF PUBLICATION.
ARTS NSW DEVOLVED FUNDING
ASIALINK ARTS RESIDENCY PROGRAM

Arts NSW, in conjunction with the Asialink Centre, supports residencies in Asia for NSW artists, writers and arts managers.

Residencies are offered in the following four areas:

• arts management

• literature

• performing arts

• visual arts/crafts.

Grants of up to $12,000 are offered to enable Australians to undertake three-to four-month residencies in Asia with a host organisation. Residencies are professional development opportunities for Australians to promote cultural understanding, information exchange and artistic endeavour between Australia and Asian countries.

CLOSING DATE
August 2013

OPEN TO
Artists, writers and arts managers

FUNDING LIMIT
$12,000

HOW TO APPLY
For guidelines and application details please contact:

ASIALINK
Telephone: 03 8344 4800
arts@asialink.unimelb.edu.au
www.asialink.unimelb.edu.au

CONTACT PERSON
Arts Residencies Manager
Community Band Development Grants are administrated by the Band Association of NSW. Funding is available to support and promote banding by means of increasing activity within bands, increasing standards and growing audiences.

Examples of such activities include:

- workshops
- concerts directed at widening audiences
- sister band relationships with country/regional bands
- band/youth camps
- advertising and promotional activity
- development of promotional and production skills.

CLOSING DATE
30 September for activities taking place in the following year

OPEN TO
Community bands

FUNDING LIMIT
Generally $1,000 - $2,000

HOW TO APPLY
For guidelines and application details please contact:

BAND ASSOCIATION OF NSW
Telephone: 02 9521 8188
secretary@bandnsw.com
www.bandnsw.com

CONTACT PERSON
Development Officer or Secretary
ARTS NSW DEVOLVED FUNDING
VOLUNTEER INITIATED MUSEUMS (VIM) GRANT PROGRAM

The Volunteer Initiated Museums (VIM) Grant Program is administrated by Museums & Galleries (M&G NSW).

This grant program provides assistance to volunteer-initiated community museums in NSW for projects addressing skill development, operational planning and forward planning.

CLOSING DATES
VIM Small Grants close 20 April and 19 October 2012

VIM Development Grants close 19 October 2012

Leg Up grants for skill development are available for application throughout the year with a cut-off of 28 September 2012 for the Leg Up Skills Initiative grants.

OPEN TO
Volunteer-initiated community museums

FUNDING LIMIT
VIM Small Grants $2,000
VIM Development Grants $7,000
Leg Up Skill Development $500
matched funding
Leg Up Skills Initiative $5,000

HOW TO APPLY
For guidelines and application details please contact:

MUSEUMS AND GALLERIES NSW
Telephone: 02 9358 1760
Free call: 1800 114 311
www.mgnsw.org.au

CONTACT PERSON
Museum Programs and Collections Co-ordinator
The Curatorial Support Initiative (CSI) is administrated by Museums and Galleries NSW (M&G NSW).

The CSI grant program offers NSW regional public galleries assistance towards supporting a professional curator (emerging or established) to research and/or develop exhibitions of contemporary visual arts, craft and design. It is designed to encourage the engagement and involvement of curators to enhance an organisation’s artistic program.

Proposals that demonstrate the creation of partnerships within regions are encouraged.

Funds must not be used toward existing staff fees.

**CLOSING DATE**
Offered once per year, contact M&G NSW for further information

**OPEN TO**
Publicly funded art galleries, visual arts organisations, craft and design centres

**HOW TO APPLY**
For guidelines and application details please contact:

**MUSEUMS AND GALLERIES NSW**
Telephone: 02 9358 1760
Free call: 1800 114 311
www.mgnsw.org.au

**CONTACT PERSON**
Gallery Programs and Touring Exhibitions Co-ordinator
ARTS NSW DEVOLVED FUNDING
MENTORSHIP AND FELLOWSHIP PROGRAM

The M&G NSW Mentorship and Fellowship Program is administered by Museums & Galleries NSW.

This grant program provides opportunities for paid staff working in museums and galleries at a regional level in NSW to access expertise and programs in leading regional, state, national and international cultural institutions for the purpose of professional development.

CLOSING DATE
Offered once per year, last offered 20 April 2012

OPEN TO
Paid staff in museums and galleries at a regional level

FUNDING LIMIT
$3,000 for Mentorships
$6,000 for Fellowships

HOW TO APPLY
For guidelines and application details please contact:

MUSEUMS AND GALLERIES NSW
Telephone: 02 9358 1760
Free call: 1800 114 311
www.mgnsw.org.au

CONTACT PERSON
Professional Development Co-ordinator
The Museum Advisor Program is administered by Museums & Galleries NSW.

Through a co-funding agreement with local government, the program provides access to a museum specialist to work with museums and councils for 20 days per year to develop strategies to sustain local museums, gain recognition and awareness of needs, and raise standards of museum practice.

**CLOSING DATE**
Applications from local government are taken throughout the year. Contact M&G NSW for further information.

**OPEN TO**
Local Government throughout NSW

**FUNDING LIMIT**
$7,000 matched funding is provided to the local government to fund the Museum Advisor’s fees. Further funds are provided to cover the Museum Advisor’s travel to the region.

**HOW TO APPLY**
For guidelines and application details please contact:

**MUSEUMS AND GALLERIES NSW**
**Telephone:** 02 9358 1760
**Free call:** 1800 114 311
www.mgnsw.org.au

**CONTACT PERSON**
Museum Programs and Collections Manager
The Standards Program is administrated by Museums & Galleries NSW.

This is a development program for museums and galleries utilising a process of self-review and external feedback. The program operates in a different region of NSW each year and provides organisations with the opportunity to assess their practices and policies against the National Standards for Australian Museums and Galleries, highlighting areas of achievement and areas for future development.

For details please contact:

MUSEUMS AND GALLERIES NSW
Telephone: 02 9358 1760
Free call: 1800 114 311
www.mgnsw.org.au

CONTACT PERSON:
Museum Programs and Collections Co-ordinator
The Indent Program is administered by MusicNSW.

Indent is the NSW Government’s youth entertainment initiative. Indent provides funding, workshops, resources, advice and information to an active network of young people throughout NSW to develop, encourage and facilitate entertainment for young people.

There are two grant categories open to groups of young people in partnership with a support organisation such as a local council or youth service to organise drug- and alcohol-free live music events:

- **Grassroots Grants**: For entry level, small scale local events.

- **Event Development Grants**: Geared at the larger events in the Indent spectrum – regional events, youth stages at bigger festivals, events that tie in a range of communities and community aspects. To apply for an Event Development Grant you must have successfully acquitted a Grassroots Grant. To find out if you are eligible please call the Indent Project Co-ordinator.

**CLOSING DATE**
November for events taking place the following year

**OPEN TO**
Groups of at least five young people (12 - 25) in partnership with a support organisation such as local council or local youth service

**FUNDING LIMIT**
$2,500 for Grassroots Grants
$5,000 for Event Development Grants

**HOW TO APPLY**
For guidelines and application details please contact:

**MUSICNSW**
**Telephone**: 02 9281 1600
**info@indent.net.au**
**www.musicnsw.com**

**CONTACT PERSON:**
Indent Project Co-ordinator
The Quick Response Program is administered by MusicNSW.

This program supports artists and artist managers in developing export opportunities whilst attending Australian industry conferences, trade fairs and other career defining opportunities.

Export growth has been identified as an area critical to the growth of the Australian contemporary music industry, and providing pathways for artists and artist managers to capitalise on the opportunities presented by a strong export market is the primary purpose of this funding program.

This funding is to support educational, networking and information sharing outcomes with a view to establishing a platform for artists to maximise career-defining opportunities presented domestically.

CLOSING DATE
There are a number of rounds throughout the year

OPEN TO
Artists (and/or their managers) based in NSW (i.e. must have a registered business name and/or mailing address in NSW)

FUNDING LIMIT
Artists and artist managers are invited to apply for one-off funding of up to $650 per member of the touring party (artists and artist managers only) up to a limit of $4,000

HOW TO APPLY
For guidelines and application details please contact:

MUSICNSW
Telephone: 02 9281 1600
www.musicnsw.com

CONTACT PERSON
MusicNSW Executive Officer
The NSW Artists’ Grant Program is administered by the National Association for the Visual Arts (NAVA).

This program provides financial assistance to professional visual arts, craft and design practitioners and groups in NSW to effectively produce, present and promote their work throughout NSW, interstate and overseas.

**CLOSING DATE**
Four times per year, closing on 15 February, 15 May, 15 August, 15 November

**OPEN TO**
Professional visual arts, craft and design practitioners and groups in NSW

**FUNDING LIMIT**
$1,250 + GST for individuals and $2,500 + GST for groups

**HOW TO APPLY**
For guidelines and application details please contact:

**NATIONAL ASSOCIATION FOR THE VISUAL ARTS (NAVA)**
**Telephone:** 02 9368 1900
nava@visualarts.net.au
www.visualarts.net.au

**CONTACT PERSON**
General Manager
The Country Arts Support Program (CASP) is administered by Regional Arts NSW.

CASP provides small grants up to $3,000 to arts and community organisations and local arts councils in regional NSW for short-term, locally initiated projects.

**CLOSING DATE**
1 October 2012 for projects occurring in 2013

**OPEN TO:**
Arts and community organisations and local arts councils in regional NSW

**FUNDING LIMIT**
$3,000

**HOW TO APPLY**
For guidelines and application details please contact:

**REGIONAL ARTS NSW**
**Telephone:** 02 9270 2501
fundingofficer@regionalartsnsw.com.au
www.regionalartsnsw.com.au

**CONTACT PERSON**
Applicants **MUST** speak to the Regional Arts Development Officer (RADO) for their region or a Funding Staff member at Regional Arts NSW (if their region has no RADO) about their project prior to applying.
PROP UPS is a Quick Response Grants Program administered by Regional Arts NSW.

This program offers small, quick response grants up to $1,500 aimed at supporting innovative performing arts programming for regional communities in NSW, encouraging new performance initiatives and audience development. The opportunity must have arisen at short notice, and not be something that could have been planned for or occur at a later date.

CLOSING DATE
Open, subject to availability of funds

OPEN TO
Arts and community organisations and local arts councils in regional NSW

FUNDING LIMIT
A maximum of $1,500 per application

HOW TO APPLY
For guidelines and application details please contact:

REGIONAL ARTS NSW
Telephone: 02 9270 2501
fundingofficer@regionalartsnsw.com.au
www.regionalartsnsw.com.au

CONTACT PERSON
Applicants MUST first contact staff at the Funding Office at Regional Arts NSW to discuss their proposal before submitting an application.
The Cultural Grants Program for Local History Research and Publication is administered by the Royal Australian Historical Society.

This program provides small grants to historical societies and community groups across NSW to assist with the research, writing and publication/production of a wide range of local history projects.

**CLOSING DATE**
Offered once per year, closing end of July 2012

**OPEN TO**
Historical societies and community groups across NSW

**FUNDING LIMIT**
$5,000, however project applications of up to $10,000 will be considered

**HOW TO APPLY**
For guidelines and application details please contact:

ROYAL AUSTRALIAN HISTORICAL SOCIETY
**Telephone:** 02 9247 8001
history@rahs.org.au
www.rahs.org.au

**CONTACT PERSON**
Grants Administrator
INFORMATION FOR APPLICANTS

The following information relates to the 2013 AFP Program and Project Funding, Quick Response, Professional Development, Strategic Support, not to Devolved Funding.

ASSESSMENT CRITERIA

Each application is assessed as a whole and rated against a common set of five assessment criteria. Each of the five criteria is considered by the assessment panel with equal weighting. They are:

1. PROGRAM/PROJECT MERIT
   The activity (or program of activities) is well planned and is of high artistic or cultural quality.

   If the application involves collection-based activity it must also demonstrate professionalism in collection management, display and significance assessment.

   If the application involves community arts and cultural development activity it must also deliver broader community outcomes, with the engagement of professional artists and arts practitioners.

2. AUDIENCE DEVELOPMENT AND PARTICIPATION
   Note: This criterion is not applicable to Quick Response applications.

   The applicant has well-developed strategies for engaging people in arts and cultural activities.

   This is shown by:

   • a good understanding of the needs and expectations of the targeted community and/or audience

   • strategies to increase participation opportunities for people who do not currently engage in, or are only minimally engaged in, arts and cultural activity

   • new approaches to engage the public

   • plans to bring the work before an audience through performance, publication or exhibition (especially if the activity has no immediate audience)
• measures to assess the success of these strategies and to integrate knowledge gained into future strategies.

3. BENEFITS
The activity effectively meets one or more of the following policy directions:

• supports the development of a vibrant and accessible cultural environment which nurtures creativity and supports the development of artists

• provides opportunities for access to arts and cultural activities as creators, participants and audiences for one or more of the following:
  - people living and/or working in regional NSW
  - Aboriginal people (where the program/project meets the objectives of the NSW Aboriginal Arts and Cultural Strategy)
  - people living and/or working in Western Sydney
  - people from culturally and linguistically diverse (CALD) backgrounds
  - young people
  - people with a disability.

• improves industry capacity and sustainability.

4. INDIVIDUAL/ORGANISATIONAL CAPACITY
The applicant has:

• the experience and expertise to deliver the activity effectively and efficiently

• where relevant, a history of satisfactorily acquitting any previous Arts NSW funding.
Additionally, if the application is an organisation, evidence of:

- a board or management committee that is appropriate to the needs of the activity and the organisation
- a history of appropriate financial management and good governance
- in the case of a new organisation, a structure that will effectively achieve the goals above.

Local councils should also demonstrate how arts and culture is incorporated into key planning strategies.

5. BUDGET
The proposed budget:

- includes income and expenditure targets that are realistic and achievable
- demonstrates appropriate use of the public funds requested
- is cost effective
- includes a sufficient level of detail and explanatory notes
- includes adequate provision for artist/creative fees
- includes adequate provision for insurance and other liabilities.

PLEASE NOTE: IN ADDITION TO THE ABOVE FIVE CRITERIA, PEER PANELS WILL ALSO REVIEW THE FINAL MIX OF ART FORM/DISCIPLINE AND GEOGRAPHIC DISTRIBUTION PRIOR TO FINALISING RECOMMENDATIONS.

Applicants should also consider Arts NSW’s Protocols for Aboriginal Arts and Culture when working with or including Aboriginal artists or communities in their programs or projects. This document is available from the Arts NSW website: www.arts.nsw.gov.au
ELIGIBILITY

The following general eligibility applies to all funding programs and projects that form part of the 2013 Arts Funding Program, not to Devolved Funding.

PLEASE NOTE:
Additional eligibility criteria may apply to each funding category. These are listed on the relevant category page and at www.arts.nsw.gov.au.

Applications which do not meet the eligibility criteria will not be assessed.

Applicants unable to meet the eligibility requirements should seek advice from Arts NSW before starting an application.

WHO IS ELIGIBLE?

1. Professional arts practitioners
Individuals may be eligible to apply for New Projects (auspicing required), Quick Response, the Aboriginal Regional Arts Fund and Professional Development.

To be eligible to apply an individual must be:

• an Australian citizen or Australian permanent resident; and

• a NSW resident (which is defined as being resident for at least 12 months prior to making an application); and

• a professional arts practitioner.*

* A professional arts practitioner must have a self-assessed commitment to artistic work as a major aspect of the artist’s working life, even if creative work is not the main source of income. The term 'professional' is intended to indicate a degree of training, experience or talent and a manner of working that allows that artists work to be assessed against the highest professional standards of the relevant occupation.
2. Organisations
To be eligible for funding, organisations must be legally constituted and be one of the following:

• a not-for-profit incorporated body

• a co-operative or trust

• a local government authority.

Organisations applying to Arts NSW for the first time need to provide proof of their legal status with their application.

Significant direct benefits to NSW artists and the local community must be identified where the applicant is from outside the state.

3. Partnerships, groups and unincorporated organisations
To be eligible to apply for funding, partnerships, groups and unincorporated organisations (auspicees) must identify an eligible incorporated auspicing organisation (auspicor) that will apply on their behalf.

Further information on auspicing can be found at www.arts.nsw.gov.au.

4. Consortium
Applications may be made by a consortium or a group of organisations working collaboratively. In this case, one eligible organisation must be nominated as the lead organisation. If successful, the funding agreement will be between Arts NSW and the lead organisation.

WHO IS INELIGIBLE?
Applications will not be accepted from:

• for-profit, commercial organisations (except where the organisation is operating on a not-for-profit basis for the program/project they are applying for)

• partnerships, groups and unincorporated organisations unless the application is auspiced by an eligible organisation (see Auspicing at www.arts.nsw.gov.au)
• libraries
• government departments and agencies
• preschools, primary and secondary schools and TAFE colleges
• universities
• amateur organisations (including community bands, orchestras, amateur ensembles, craft guilds, amateur theatre and dance groups)
• applicants who submit incomplete, unsigned applications
• applications received after the closing date
• activities that commence before approval is given (i.e. before the program/project start date specified in these guidelines)
• Arts NSW funding recipients who have not fulfilled the conditions of their funding and/or who have not satisfactorily acquitted prior funding
• organisations that have experienced ongoing annual deficits and/or have significant liabilities and have not demonstrated that they have implemented change to address the annual deficits and/or have not implemented a satisfactory debt reduction strategy
• e-mailed applications (including the email application form and support material) which exceed the maximum size limitation of 20MB.

LOCATION OF PROGRAM OR PROJECT
Funding is generally limited to programs and projects based and delivered in NSW. In some circumstances funding may be provided for national or international activities.

Funding may only contribute to national or international activities where there is direct benefit to NSW in terms of professional development for NSW artists and/or increased participation in arts and cultural activities and/or arts development.
RESTRICTIONS ON THE USE OF FUNDS
Apart from the exceptions noted below and those listed in relation to a specific funding category, funding may be expended on any personnel or operating item required to deliver an arts and cultural program or project.

Funds are not available for:

• speakers’ fees

• attendance costs for conferences

• accredited study, education, training or university courses

• screen content development and production, including film making, go to Screen NSW for more information: www.screen.nsw.gov.au

• organisational aspects of festivals (i.e. operational costs)

• purchase of capital items, e.g. equipment, buildings or vehicles.

Note: Capital items may be funded only when they are included as part of a project application and when the purchase is integral to that project

• music recordings, purchase of musical instruments or equipment, or the costs of operating a radio station

• the printing or production of CDs, DVDs, books or manuscripts, where this is the main outcome of the program/project

• purchase of IT equipment and software for general administration

• fundraising, competitions and eisteddfods

• awards or prize money

• assisting individuals researching and writing books, film scripts or plays (except when the applicant is the performer or working in partnership with performers)

• publishing costs.
SPECIAL ELIGIBILITY CONDITIONS

Regional Conservatoriums
Regional Conservatoriums are only eligible to apply for Regional Conservatorium project funding. Core funding for regional conservatoriums is supported by the Department of Education and Communities.

Peak and Service Organisations
Peak and service organisations not previously in receipt of Annual or Multiyear program funding from Arts NSW are ineligible to apply for 2013 program funding.

Festivals
Small-to-medium festivals are not eligible to apply for program funding. Festivals are only eligible to apply for project funding for the professional arts and cultural components of the festival (i.e. artists’ fees and on-costs) if they meet the guidelines of a particular project funding category.

Funding for festivals is also available through:

- Festivals Australia
- Destination NSW
- Screen NSW (film festivals)
- Country Arts Support Program, an Arts NSW Devolved funding program and the Regional Arts Fund, a Federal Government program offered by Regional Arts NSW.
- local councils.

Information on alternative funding sources for Festivals is available at www.arts.nsw.gov.au
Frequently asked questions (FAQs) relating to the 2013 AFP and the Arts NSW online application system can be found at www.arts.nsw.gov.au

The following FAQs are to assist you in making an application to the 2013 AFP. For information about what happens to your application after submission, please see later sections of this guide.

ARE THERE LIMITS TO THE NUMBER OF APPLICATIONS I CAN SUBMIT?
Yes. Applications to Quick Response and the Aboriginal Regional Arts Fund (ARAF) do not count towards application limits.

Individual professional arts practitioners may submit in any one year up to 3 project applications:

- 1 application to New Projects (auspicing required)
- 1 application to Professional Development
- 1 application to ARAF.

Organisations based in Sydney and Western Sydney, including partnerships, groups and unincorporated organisations*, may submit:

1 program funding application AND

where eligible, up to 3 project applications in 2012:

- 1 application to New Projects
- 1 application to Regional (if eligible, i.e. Performing Arts Touring)
- 1 application to Young People.

* This rule applies to each eligible business unit of a local council.

Organisations based in Regional NSW, including partnerships, groups and unincorporated organisations** may submit:
1 program funding application

AND

where eligible, up to 4 project applications in 2012:

• 1 application to New Projects
• 2 applications to Regional
• 1 application to Young People.

**This rule applies to each eligible business unit of a regional local council.

Regional Conservatoriums may submit up to 3 project applications to the Regional Conservatoriums category.

In addition to program funding (Annual or Multiyear), the Major Performing Arts Companies, key Visual Arts and Craft Strategy organisations in receipt of core funding, key festivals and Peak and Service Organisations are only eligible to apply for project funding in the following categories (eligibility permitting):

• 1 application to Regional (if eligible, i.e. Performing Arts Touring)
• 1 application to Young People.

ARE THERE LIMITS TO THE NUMBER OF APPLICATIONS I CAN AUSPICE?
If you are auspicing applications on behalf of an individual or group there are no limits to the number you can submit.

If you are a local council auspicing on behalf of a business unit in your council, each business unit may be eligible for one program and between 3 or 4 project applications depending on the location of the council. See above limits if you are in Sydney/Western Sydney or Regional NSW.

WHAT ARE THE CHANCES OF GETTING FUNDING?
Arts NSW receives many more applications than it can fund.
WHAT SORTS OF PROGRAMS AND PROJECTS ARE SUCCESSFUL?
Arts NSW supports a wide variety of programs and projects. For a list of past funding recipients visit the past funding recipients page of the Arts NSW website: www.arts.nsw.gov.au

WHEN WILL I BE ABLE TO START MY PROGRAM/PROJECT?
Applications for the 2013 Arts Funding Program must not start before 1 January 2013.

All programs/projects must occur within the 2013 calendar year.

The funding term for Annual Programs is the 2013 calendar year.

For Quick Response and Aboriginal Regional Arts Fund applications, the start date must be at least six weeks after the closing date.

CAN I APPLY FOR A PROGRAM OR PROJECT THAT HAS ALREADY OCCURRED OR IS UNDERWAY?
No.

CAN I APPLY FOR A PROGRAM OR PROJECT THAT HAS RECEIVED ARTS NSW DEVOLVED FUNDING?
No.

IS A MINIMUM CONTRIBUTION REQUIRED TO THE PROGRAM/PROJECT?
Arts NSW will not support 100% of a program or project. Applicants are expected to secure other sources of income or in-kind support to strengthen the viability of the program/project.

In addition, Regional Capital project funding applicants must demonstrate capacity to contribute at least 50% of the cost of the project.
WHAT ARE THE APPROPRIATE RATES OF PAY FOR ARTISTS AND EMPLOYEES?
Payment of fees and salaries to artists and employees must be consistent with industry standards. For further information contact organisations such as:

Australian Society of Authors: www.asauthors.org

Australian Writers’ Guild: www.awg.com.au

Media, Entertainment and Arts Alliance: www.alliance.org.au

Museums and Galleries NSW: www.mgnsw.org.au

Museums Australia: www.museumsaustralia.org.au

NAVA (National Association for Visual Arts): www.visualarts.net.au

WHERE CAN I GET MORE INFORMATION ON THE TERMS AND DEFINITIONS USED IN THE APPLICATION FORMS?
Arts NSW provides a Glossary and explanatory notes document for Arts Funding Program application forms. This document includes information on budget terminology and is available to download from the Arts NSW website: www.arts.nsw.gov.au

CAN PEAK AND SERVICE ORGANISATIONS NOT PREVIOUSLY IN RECEIPT OF ANNUAL OR MULTIYEAR PROGRAM FUNDING FROM ARTS NSW APPLY FOR 2013 PROGRAM FUNDING?
No.
HOW TO APPLY

IMPORTANT INFORMATION
Arts NSW application rounds close at Midnight (AEST) on the specified closing date.

It is recommended you allow plenty of time to review your responses before submission.

Arts NSW staff can be contacted from 9am to 5pm (Sydney time) Monday to Friday on:

**Telephone:** 02 8218 2222
**Free call:** 1800 358 594 (within NSW)

To apply for funding you need to complete and submit the relevant application form on the Arts NSW online application system:
https://apply.arts.nsw.gov.au

The online application system can also be accessed via the Arts NSW website: www.arts.nsw.gov.au

This is a secure website and **you will be required to create an account** before you are able to proceed with an application for funding.

ACCESS REQUIREMENTS
If you are unable to make your application online for access reasons, please contact Arts NSW and we will provide you with a PDF application form.

**Email:** arts.funding@arts.nsw.gov.au

**Telephone:** 02 8218 2222
**Free call:** 1800 358 594 (within NSW)

**To make a National Relay Service call:**

- Type and read, type and listen, or speak and read 133 677 or 1800 555 677 to call a toll-free 1800 number

- Speak and listen (speech to speech relay) 1300 555 727 or 1800 555 727 to call a toll-free 1800 number
The following documents are also available to assist you with your application:

**Glossary and Explanatory Notes**
A glossary and explanatory notes document, providing definitions for terms used in these guidelines and Arts NSW application forms.

**Sample Delivery Plans**

**The NSW Aboriginal Arts and Cultural Strategy**

**Arts NSW’s Protocols for Aboriginal Arts and Culture**

All these documents are available to download from the Arts NSW website: www.arts.nsw.gov.au
Support material plays a vital role in the application process. It is a way for you to strengthen your application by providing the assessment panel with the opportunity to view your work and for you to confirm details such as the involvement of key artists, partnership arrangements, letters of support and other sources of funding.

It is important to note that Arts NSW cannot receive emailed applications which exceed the maximum size limit of 20MB (including the email, application form and support material). Applicants should also check what limitations their server has.

For this reason, support material should be carefully selected so it bears direct relevance to your application and the assessment criteria. To do this, keep the following in mind:

### 1. RECENT AND RELEVANT SUPPORT MATERIAL

**Work samples** (i.e. still images, videos of performances, extracts from published works) must be:

- recent - have occurred within the last three years
- relevant - directly related to the program/project applied for OR a recent example of similar work.

**Letters of confirmation** must be directly related to the program/project (not a general letter of support for the organisation). Where there is in-kind support, financial support and partnership arrangements, the letter should confirm these details. Emails are acceptable, but they need to include appropriate email signatures and dates.
2. REQUIRED SUPPORT MATERIAL
Most funding categories have some required support material. You will need to attach this material to your application for it to be eligible for consideration by the assessment panel.

You may have other support material you wish to include with the application. This material can be included, limits permitting.

3. ADDRESS THE ASSESSMENT CRITERIA
Work samples need to directly support the Program/Project Merit criteria.

Letters of confirmation and other support material may address one or more of the assessment criteria (e.g., a letter of confirmation from a partner organisation may address the Benefits and Organisational Capacity criteria). See Assessment Criteria on page 64 for details.

Further information relating to support material can be found on the Arts NSW website FAQs page www.arts.nsw.gov.au
AUSPICING

DEFINITIONS

Auspice: To take responsibility for managing funds on behalf of another.

Auspicee: The individual, group, partnership or unincorporated organisation to receive benefit from funding which is managed on their behalf by an incorporated organisation.

Auspicor: An incorporated organisation which is the recipient of funding on behalf of an individual, group, partnership or unincorporated organisation, and is responsible for ensuring that the project or activity for which the funds have been granted is completed and the funds are accounted for and acquitted.

Arrangements for Local Councils

Individual business units and entities of local councils (such as public galleries or performing arts centres) are eligible to submit applications on their own behalf if they have their own ABN.

If the business unit or entity does not have its own ABN it will need to be auspiced by the local council.

Go to www.arts.nsw.gov.au for further information about auspicing.

Arts NSW’s primary contractual relationship is with the auspicor. The Funding Agreement is in the name of the auspicor who is responsible for ensuring compliance with the Funding Agreement and for the satisfactory acquittal of the funding. It is therefore recommended that auspicees enter into a formal written agreement with their auspicor.

Partnerships, groups and unincorporated organisations (auspicees) seeking funding must identify an incorporated auspicing organisation (auspicor) to apply on their behalf.
WHO ASSESSES APPLICATIONS?

Annual and Multiyear Program Funding and Project Funding applications are assessed by panels consisting of independent peers with appropriate industry expertise and/or NSW Government representatives. Peers are people with a professional association with the arts or a specific artform who have the knowledge and/or experience to make a fair and informed assessment of a funding application.

Negotiated Program Funding applications are assessed by NSW Government representatives with access to independent industry experts as required.

Quick Response, Aboriginal Regional Arts Fund and Strategic Support applications are assessed by NSW Government representatives with access to independent industry experts as required.

Arts NSW staff are available to assist all assessment panels by providing evidence-based advice on the funding history of applicants and sector issues.

Assessment panel members are required to comply with Arts NSW’s Code of Conduct, 2003 (available on the Arts NSW website: www.arts.nsw.gov.au).

Recommendations are approved by the Minister or authorised delegate.

AFTER SUBMISSION
THE ASSESSMENT PROCESS
HOW ARE APPLICATIONS ASSESSED?
Applications to the Arts Funding Program are reviewed through an extensive peer assessment process. Assessment panels are independently chaired and are comprised of highly qualified and experienced representatives from across the sector.

The assessment process is as follows:

1. Applications (including support material) are provided to the assessment panel members.

2. Each assessment panel member scores all applications against the five assessment criteria (see Assessment Criteria on page 64 for details). Each criterion is allocated an equal weighting in the scoring process.

3. Arts NSW collates the scores from all panel members for the panel to review at the assessment meeting.

4. At the assessment meeting, the panel discusses and agrees on a final score for each application against the assessment criteria.

5. Peer panels will also review the final mix of art form/discipline and geographic distribution prior to formalising final recommendations.

6. These recommendations are compiled by Arts NSW and prepared for the approval of the Minister for the Arts or authorised delegate.

7. All applicants are notified in writing of the outcome of their application.

FEEDBACK
Once applicants have been notified of the outcome of their application, they may request feedback on their application. Please contact Arts NSW by phone or email and a member of the Funding Programs team will contact you.
APPEALING A FUNDING DECISION
The Minister’s or authorised delegate’s decisions will be final and no discussion or correspondence will be entered into concerning those decisions. Decisions may only be appealed on the basis of probity. Such appeals will be considered by a panel chaired by an executive of the NSW Government not involved in the original process and consisting of independent members.

A successful application does not commit the NSW Government to any future funding. Future funding will be dependent on performance against the reporting requirements (as outlined in the Funding Agreement), future applications, the NSW Government’s priorities for the arts and culture and the Arts NSW budget.

ARTS NSW’S PRIVACY POLICY
Arts NSW is required to comply with the Privacy and Personal Information Protection Act 1998.

Arts NSW collects the minimum personal information to enable it to contact an organisation or individual, to assess the merits of an application. All privacy issues are handled in accordance with the Arts NSW Privacy Management Plan (2000), which can be obtained from the Arts NSW website: www.arts.nsw.gov.au

Applicants must ensure that people whose personal details are supplied with applications or nominations are aware that Arts NSW is being supplied with this information and how this information will be used by Arts NSW.
GOVERNMENT INFORMATION (PUBLIC ACCESS)
The provisions of the Government Information (Public Access) Act 2009 apply to all documents in the possession of Arts NSW. Under some circumstances a copy of the application/nomination form and other material supplied by the applicant may be released, subject to consultation, in response to an application request made in accordance with the Act.

CHANGES AFTER SUBMISSION
Once you have submitted your application you will not be able to make changes to your application. It is for this reason that we ask you to allow plenty of time to check and review your application before submission.

Provision is made for submitting crucial support material (as long as this does not exceed the support material limits) or budget updates where significant additional funding sources have been secured. These documents will be placed on your file and the relevant panel will be notified at the assessment meeting; however, these documents may not be considered by the panel as part of the assessment process.

A panel may request further information or clarification during the assessment meeting process. If this occurs, you will be contacted by Arts NSW staff immediately.

If you need to withdraw your application due to a change in circumstances please contact us immediately.

See Contact Staff on page 96 for details.
The following organisations provide support and advice for the arts and cultural sector, including advice on funding opportunities:

**AUSTRALIA BUSINESS ARTS FOUNDATION (AbaF)**

**Telephone:** 02 9215 9313  
www.abaf.org.au

AbaF connects the arts, business and donors, providing free advice and support to not-for-profit arts organisations and individual artists to build their capacity to attract private support and continuously improve their management and governance.

**ACCESSIBLE ARTS**

**Telephone:** 02 9251 6499  
www.aarts.net.au

Accessible Arts promotes and provides opportunities for people with disabilities to participate in arts and cultural activities, either as audience members attending galleries, theatres, museums and festivals; or as participants in art, drama, music, dance and multimedia activities; and by developing as professional artists. Main services include arts development, audience development, training and information.

**AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LIMITED (APRA)**

**Telephone:** 02 9935 7900  
www.apra-amcos.com.au

APRA administers the performing and communication rights of 67,000+ composer, songwriter and music publisher members in Australia and New Zealand. Public performances of music include music used in pubs, clubs, fitness centres, shops, cinemas, festivals, whether performed live, on CDs or played on the radio or television. Communication of music covers music used for music on hold, music accessed over the internet or used by television or radio broadcasters.
Arts Law Centre of Australia is a national legal centre for the arts. It provides legal and business advice and referral services, professional development resources and advocacy for artists and arts organisations across all artforms. Arts Law provides information and advice on a wide range of legal and business matters.

Arts on Tour NSW is a key servicing organisation for performing arts touring in NSW. The organisation has become a primary support option providing tour development, co-ordination, administration, logistics and risk management support to independent and small to medium producers and major production companies. It is also an advocate for the NSW touring sector, providing information and advice, resources, industry analysis and facilitating forums.

Artsupport Australia works with the Australian arts and cultural sector to provide skills and resources to enable organisations and artists to engage with the philanthropic sector and diversify their funding sources.

Asialink is an Australian centre for the promotion of public understanding of the countries of Asia and of Australia’s role in the region. The organisation is a key provider of information, training and professional networks. Each year the Asialink arts residency program sends Australian writers, performers, artists and arts professionals.
managers to undertake arts residencies in Asia. See the Arts section of the Asialink website for more information.

AUSDANCE NSW
Telephone: 02 9256 4800
www.ausdancensw.com.au

Auskdance NSW is part of the national Ausdance network. It is the key support and advocacy body for dance creation, presentation and participation in NSW. Its portfolio of projects spans the fields of professional development, regional and community involvement, education, and social inclusion.

AUSTRALIA COUNCIL FOR THE ARTS
Telephone: 02 9215 9000
Toll Free: 1800 226 912
www.australiacouncil.gov.au

The Australia Council for the Arts is the Australian Government’s arts funding and advisory body. It supports Australia’s arts through funding, strengthening and developing the arts sector, collaborates to build new audiences, fosters philanthropic support and deepens understanding of the arts through research. Each year, the Australia Council for the Arts delivers more than $160 million in funding for arts organisations and individual artists across the country.

AUSTRALIAN MUSIC CENTRE (AMC)
Telephone: 02 9247 4677
Toll Free: 1300 651 834
www.australianmusiccentre.com.au

AMC is a national service organisation dedicated to the promotion and support of both the art form of music and the creators and performers of contemporary classical, improvised jazz, experimental music and sound art in Australia. The AMC represents Australian composers and sound artists, manages development programs for emerging composers, publishes books and sheet music and has an extensive library collection.
AUSTRALIAN POETRY LIMITED
Telephone: 03 9094 7827
www.australianpoetry.org

Australian Poetry Limited is an industry body for poetry with a charter to promote and support Australian poets and poetry locally, regionally, nationally and internationally.

AUSTRALIAN SOCIETY OF AUTHORS (ASA)
Telephone: 02 9211 1004
www.asauthors.org

The ASA is a professional association for Australia’s literary creators. It promotes and protects the rights of Australia’s writers and illustrators.

AUSTRALIAN WRITERS’ GUILD (AWG)
Telephone: 02 9319 0339
Toll Free: 1300 552 228
www.awg.com.au

The AWG is the professional association for Australian performance writers including film, television, theatre, radio and digital media. It works to improve professional standards, conditions and remuneration for Australian performance writers.

BAND ASSOCIATION OF NSW
Telephone: 02 9251 8188
www.bandnsw.com

The Band Association of NSW is the peak organising body for community and school brass and wind bands in NSW. It organises the State Band, Solo and Party Championships as well as providing access to a library service, workshops and various band development tools and networking opportunities through its regional sub-committees and branches.

CHILDREN’S BOOK COUNCIL OF AUSTRALIA (CBCA)
Telephone: 08 8332 2845
Free call: 1800 248 379
www.cbca.org.au

The CBCA promotes quality literature to young Australians, supports Australian writers and illustrators of children’s books, promotes the role of library and literature professionals in bringing
children and books together, manages the annual CBCA Book of the Year Awards and promotes greater equity of access to reading through community projects.

COPYRIGHT AGENCY LIMITED (CAL)
Telephone: 02 9394 7600
Toll Free: 1800 066 844 (within Australia)
www.copyright.com.au

CAL is a non-profit rights management organisation which collects, and distributes to rightsholders, copyright fees and royalties for the use of text and images, including the use of digital content. CAL also offers funding for a variety of projects through the Cultural Fund.

CULTURAL FACILITIES DIRECTORY
facilities/

The Cultural Facilities Directory provides information about publicly owned NSW cultural infrastructure outside the Sydney CBD including performing arts centres, exhibition spaces, galleries, museums and community halls. It lists facilities regularly used for paid, professional arts practice, presentation or exhibition and can assist in planning one-off activities and tours.

DESTINATION NSW
www.destinationnsw.com.au

Destination NSW is the lead government agency for the NSW tourism and major events sectors. Its role includes marketing Sydney and NSW as one of the world’s premier tourism and major events destinations and securing major sporting and cultural events; developing and delivering initiatives that will drive visitor growth throughout the state; and to achieve the NSW Government’s goal of doubling expenditure within the state’s visitor economy by 2020.

EMPTY SPACES
Telephone: 02 9514 2900
www.emptyspaces.culturemap.org.au

Empty Spaces promotes short-term reuse of empty shops and spaces for creative and community development. The website publishes
tools for empty space coordinators to start a ‘pop-up’ initiative, information for landlords and local government about creative space reuse for local development, success stories, and an online community to share knowledge.

OFFICE FOR THE ARTS (OFTA)
www.arts.gov.au

The Office for the Arts (OFTA) is the Australian Government’s arts and culture policy and funding body. OFTA provides a range of funding and support to arts and cultural organisations and individual artists including:

• Contemporary Music Touring Program: helps emerging and established musicians take their music on tour to Australia’s regional and remote areas, providing assistance with touring costs such as transport, accommodation, insurance, production and marketing.

• Contemporary Touring Initiative: assists collecting institutions and other eligible organisations with the costs of developing and touring major exhibitions of contemporary Australian visual arts and craft across state and territory borders.

• Festivals Australia: provides funding support for arts projects at Australian regional, remote and community festivals. It is designed to assist the festival to present new or special arts activities that have not been presented before.

• Playing Australia—the national performing arts touring program: provides funding support to assist the touring of performing arts across state and territory boundaries, where there is a demonstrated public demand; it is otherwise not commercially viable.

• Visions of Australia: provides assistance for collecting institutions and other eligible organisations with the costs of developing and touring major exhibitions of Australian visual arts and cultural heritage material across state and territory borders.
The Heritage Branch works with communities to help identify their important places and objects; provides guidance on how to look after heritage items; maintains the NSW Heritage Database, an online list of all statutory heritage items in NSW; and supports community heritage projects in NSW through funding and advice.

The History Council of NSW aims to represent the interests of the NSW history community and ensure that history, in all its forms, is a part of life in policy and practice throughout NSW.

The LGSA are industry bodies for local government in NSW. The LGSA represents 152 general purpose councils as well as about 13 special purpose councils. The LGSA presents councils’ views to governments, promotes local government to the community and provides specialist advice and services.

The MEAA is the union and professional organisation which covers everyone in the media, entertainment, sports and arts industries.
MUSEUMS AND GALLERIES NSW (M&G NSW)
**Telephone:** 02 9358 1760  
**Free call:** 1800 114 311 (regional NSW only)  
www.mgnsw.org.au

M&G NSW develops, supports and promotes regional, community and public museums and galleries across NSW as well as presenting strategic programs, advocacy and services to the sector.

MUSEUMS AUSTRALIA
**Telephone:** 02 6230 0346  
www.museumsaustralia.org.au

Museums Australia is the national organisation for the museums sector and is committed to the conservation, continuation and communication of Australia’s heritage.

MUSICNSW
**Telephone:** 02 9281 1600  
www.musicnsw.com

MusicNSW represents, promotes and develops the contemporary music industry in NSW through advocacy and representation.

NATIONAL ASSOCIATION FOR THE VISUAL ARTS (NAVA)
**Telephone:** 02 9368 1900  
www.visualarts.net.au

NAVA is the national peak body for the visual arts, craft and design sector. It undertakes advocacy, research, policy and project development and provides direct service to its members and the sector by offering advice, resources, training and a range of other services. NAVA also offers a range of grants, awards and scholarships to support and develop the work of visual arts, craft and design practitioners.  
See the grants section of the NAVA website for a full list of grant programs.
NEW MUSIC NETWORK (NMN)
**Telephone:** 02 9559 3908
www.newmusicnetwork.com.au

NMN is a collection of contemporary music ensembles and organisations dedicated to the promotion and performance of new Australian music.

NSW WRITERS’ CENTRE
(AND OTHER WRITERS’ CENTRES ACROSS THE STATE)
**Telephone:** 02 9555 9757
www.nswwc.org.au

The NSW Writers’ Centre promotes writing-based culture and the rights and interests of writers in NSW. The Centre provides a program of activities including workshops, courses, seminars, festivals and competitions, as well as providing mentorship opportunities, manuscript assessments and support for writers and writing organisations in NSW.

POZIBLE
www.pozible.com.au

Pozible is a crowd funding platform and community specifically for creative projects and ideas. It offers creative individuals, groups and organisations the opportunity to raise funds by posting a project on the website.

PLAYWRITING AUSTRALIA
**Telephone:** 02 8571 9177
www.pwa.org.au

PlayWriting Australia is the national peak body for playwriting with a mission to support the development and promotion of great new Australian writing for performance. PlayWriting Australia works to discover creative artists, improve and enhance playwrights’ skills and boost national networks in order to see more Australian work on stage and in print.
REGIONAL AND PUBLIC GALLERIES ASSOCIATION OF NSW

**Telephone:** 02 6393 8136  
www.rpg.nsw.gov.au

Regional and Public Galleries Association of New South Wales represents the 40-member galleries, all of whom are non-profit organisations intent on making important contributions to the cultural life of their regions.

REGIONAL ARTS DEVELOPMENT OFFICERS (RADOS)

The Regional Arts Network services over 100 local government areas covering more than 662,000 square kilometres. Contact details for the RADOs employed by the 14 Regional Arts Boards in NSW are available at: http://www.regionalartsnsw.com.au/network/rados-rabs.html

REGIONAL ARTS NSW (RANSW)

**Telephone:** 02 9270 2500  
www.regionalartsnsw.com.au

RANSW is the peak body for regional arts activity in NSW. Based in Sydney, it provides a range of services and represents a state-wide network of Regional Arts Boards. RANSW assists arts and community organisations and local arts councils in regional NSW with funding for arts and cultural projects. See the Grants section of the Regional Arts NSW website for a full list of grant programs.

ROYAL AUSTRALIAN HISTORICAL SOCIETY (RAHS)

**Telephone:** 02 9247 8001  
www.rahs.org.au

RAHS works for the benefit of its members and the broader community to promote interest and advance the study of Australian history, and broaden opportunities for participation in historical research. In addition to running lectures, workshops and an annual conference, the Society also maintains a research library and administers grants for the promotion of heritage and the writing and publication of local history. See the Grants section of the RAHS website for a full list of grant programs.
SCREEN NSW
Telephone: 02 8222 4844
www.screen.nsw.gov.au

Screen NSW is a partner agency of NSW Trade & Investment, with a key role in the creative and economic development of the state. Screen NSW is committed to making NSW the most attractive state for screen production in Australia. Screen NSW has a leadership role in promoting partnerships across the sector; providing 'more than money' in connecting individuals and organisations; providing information through regular industry events; and supporting a vibrant and informed screen community. See the Funding and Incentives section of the Screen NSW website for details of their funding and incentive programs.

VARUNA, THE WRITERS’ HOUSE
Telephone: 02 4782 5674
www.varuna.com.au

Varuna, the Writers' House is a national writers’ centre which identifies and develops the best new Australian writing, providing writers with residential space, professional development and pathways to publication. The program includes national residential and outreach programs to support the professional development of writers, fellowships, consultations, workshops, manuscript review and a number of presentation opportunities.
CONTACT STAFF

GENERAL ADMINISTRATION
Email: arts.funding@arts.nsw.gov.au
Telephone: 02 8218 2222
Free call: 1800 358 594 (NSW)

THEATRE, DANCE, MUSIC,
COMMUNITY PARTNERSHIPS &
THE MAJOR PERFORMING ARTS
COMPANIES
Contact: 02 8218 2228

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VISUAL ARTS, MUSEUMS,
LITERATURE, HISTORY, NEW MEDIA,
KEY FESTIVALS & THE VISUAL ARTS
AND CRAFT STRATEGY
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ASSISTANCE FOR PEOPLE WITH DISABILITIES
Arts NSW is committed to supporting applicants with disabilities.

Information can be provided in alternative formats upon request (i.e. large print or electronic).

If you require assistance with your application please contact Arts NSW on:

Telephone: 02 8218 2222
Free call: 1800 358 594 (NSW)

To make a National Relay Service call:
• Type and read, type and listen, or speak and read 133 677 or 1800 555 677 to call a toll-free 1800 number

• Speak and listen (speech to speech relay) 1300 555 727 or 1800 555 727 to call a toll-free 1800 number
INTERPRETING ASSISTANCE IN LANGUAGES OTHER THAN ENGLISH

If you have difficulty understanding this handbook or would prefer to discuss your application in your first language you can access an interpreter immediately. Telephone TIS National: the Translating and Interpreting Service on ph: 131 450 for the cost of a local call.

Indicate which language you wish to use and ask to speak to a member of the Arts NSW Funding team on 02 8218 2222.

Please make this call during Arts NSW office hours of 9am to 5pm, Monday to Friday.
ARABIC
 والشفهية (TIS National) على الرقم 131 450 متجر، الراجي الاتصال بخدمة الترجمة الخطية
 إذا كنت بحاجة إلى Arts NSW 02 8218 2222 وطلب منهم الاتصال بوكالتكم.
 على الرقم أوقات عملنا هي 9am – 5pm.

CANTONESE
若你需要口譯員，請致電131 450聯絡翻譯和口譯服務署（TIS National），要求他們致電
02 8218 2222 聯絡 Arts NSW
我們的工作時間是 9am – 5pm。

GREEK
Αν χρειάζεστε διερμηνεία, παρακαλείστε να 
τηλεφωνήσετε στην Υπηρεσία Μετάφρασης
και Διερμηνείας (Εθνική Υπηρεσία TIS) στο
131 450 και ζητήστε να τηλεφωνήσουν
Arts NSW στο 02 8218 2222.
Οι ώρες λειτουργίας μας είναι 9am – 5pm.

KOREAN
통역사가 필요하시면 번역통역서비스
(TIS National)에 131 450으로 연락하여 이들에게
02 8218 2222 번으로 (Arts NSW
에 전화하도록 요청십시오. 저희의 근무시간은
9am – 5pm)입니다.

MANDARIN
如果你需要口译员，请致电131 450联系翻译
和口译服务署（TIS National），要求他们致电
02 8218 2222（联系 Arts NSW）。
我们的工作时间是 9am – 5pm。

PERSIAN
(131 450 – شماره 250 – تلفن کنید)
خیزیز دارید لطفاً به “خدمات ترجمه کتبی و شفاهی”
تلفن کنید. ساعات اگر به مترجم شفاهی
02 8218 2222 – شماره Arts NSW
کار ما است. و از آنها بهخواهد به
9am – 5pm.

RUSSIAN
Если вам нужен переводчик, то позвоните в
Службу письменного и устного перевода
(TIS National) по номеру 131 450 и скажите
переводчику, что вам нужно позвонить в
Arts NSW по номеру 02 8218 2222
Наш распорядок работы: 9am – 5pm

SERBIAN
Ако вам је потребан тумач, молимо вас да
позовете Службу преводилаца и тумача
(Translating and Interpreting Service - TIS
National) на 131 450 и замолите их да позову
Arts NSW на 02 8218 2222 Наше радно
време је

SPANISH
Si necesita intérprete, llame al Servicio de
Traducción e Interpretación - Translating and
Interpreting Service (TIS National) al 131 450 y
pidales que llamen a Arts NSW al
02 8218 2222 Nuestro horario de atención es
9am – 5pm.

TURKISH
Tercümana ihtiyacınız varsa, 131 450 numaralı
telefondan Yazılı ve Sözlü Tercüme Servisini
(TIS National) arayınız ve sizi 02 8218 2222
numaralı telefondan Arts NS ile
görüştürmelerini isteyiniz. Çalışma saatlerimiz
9am – 5pm.

VIETNAMESE
Nếu cần thông ngôn viên, xin quý vị gọi cho
Dịch Vụ Thông Phát Dịch (TIS Toàn Quốc)
quả số 131 450 và nhờ họ gọi cho Arts NS
quả số 02 8218 2222 Giờ làm việc của chúng
tôi là 9am – 5pm.